Appendix VII-M

END OF PROGRAM EVALUATION[1]

Respondent Type: Trainee ☐ **Trainer** ☐ **Program Manager** ☐

Name (Optional): _____ Sex: Male ☐ **Female** ☐

Program Title: _____ Date: _____

Directions: *Please assess the effectiveness of the training program according to the indicators below. Put a tick/check (/) under the appropriate column.*

After the conduct of the training program, I believe that…	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**
A. Program Management				
1. the training program was delivered as planned				
2. the training program was managed efficiently				
3. the training program was well-structured				
B. Attainment of Objectives				
4. the program objectives were clearly presented				
5. the program and session objectives were attained				
C. Delivery of Content				
6. program content was appropriate to trainees' roles and responsibilities				
7. content delivered was based on authoritative and reliable sources				
8. the session activities were effective in generating learning				
9. adult learning methodologies were used effectively				
10. management of learning was effectively structured				
11. contribution of all trainees were encouraged				
12. trainees demonstrated a clear understanding of the content delivered				
D. Provision of Support Materials				
13. the support materials provided were appropriate to trainees' needs				

[1] *Adopted from STRIVE-developed T and D System*

14. support materials were adequate and were given on time				
E. Program Management Team				
15. Program Management Team members were courteous				
16. Program Management Team was efficient				
17. Program Management Team was responsive to the needs of trainees				
F. Venue and Accommodation				
18. the venue was well lighted				
19. The venue was well-ventilated				
20. the venue was comfortable with sufficient space for program activities				
21. the venue had sanitary and hygienic conditions with adequate comfort rooms				
22. meals were nutritious and sufficient in quantity and quality.				
23. meals were generally well-prepared and tasty				
24. the accommodation was comfortable with sanitary and hygienic conditions				

Please provide your honest response to each of the following questions:

What do you consider your most significant learning from the program?
Briefly describe what you have learned and how it will help you with your work.
What changes would you suggest to improve similar programs in the future?
What further comments do you have?