

Republic of the Philippines
Department of Education Schools Division Office of Ligo City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the Department of Education Schools Division Office of Ligo City.

DOC No. _____
DATE: SEP 17 2026
TIME: 4:20 pm Date: _____

RECEIVED
M. DELA CRUZ
HRMO

September 17, 2026

No. (Parentetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency / Area of Specializing Proficiency Requirement (if applicable)	Place of Assignment
				Education	Training	Experience		
1 Teacher III (Special Science Teacher I)	OSEC-DECSB-TOH3-39049/-2026	13	34,421	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority SAT courses	None Required	None Required	RA 1080 (Teacher) If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring	SDO Ligo City (Senior High School)
2 Teacher III (Special Science Teacher I)	OSEC-DECSB-TCIH3-390498-2026	13	34,421	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority SAT courses	None Required	None Required	RA 1080 (Teacher) If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring	SDO Ligo City (Senior High School)
3 Teacher IV (Special Education Teacher I)	OSEC-DECSB-TCIH4-390726-2026	14	38,764	Bachelor's Degree in Education with Specialization in Special Education	None Required	None Required	RA 1080 (Teacher)	SDO Ligo City, (Elementary)
4 Teacher I	OSEC-DECSB-TCIH1-430709-1998	11	31,705	Bachelor's degree in Education, or Bachelor's Degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Secondary)	SDO Ligo City, Secondary (LNHS)

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than September 27, 2026.

- Letter of Intent addressed to the Head of Office containing the following information:
 - Statement of purpose/ expression of interest; and
 - Learning area/ subject group they intend to teach, if applicable
- Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025), digitally signed or electronically signed;
- Photocopy of Voter's ID and/or any proof of residency;
- Photocopy of valid and updated PRC License/ID, if applicable;
- Photocopy of Certificate of Eligibility / Rating, if applicable;
- Photocopy of scholastic / academic record such as but not limited to Transcript or Records (TOR) with Certificate of General Weighted Average and Diploma, including completion of graduate and post-graduate units / degrees in the highest academic/grade level earned, if applicable;
- Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- Photocopy of latest appointment (for those applying for promotion);
- Photocopy of Certificate of relevant specialized training or professional development programs, if any;
- Photocopy of valid Technical Education and Skills Development Authority (TESDA) National Certificate (NC) II, Trainers Methodology Certificate (TMC), if applicable;
- Photocopy of the Performance Rating
- Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012).

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation. This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOEP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

NYMPHA D. GUENO
Schools Division Superintendent
Washington St. Binangnan, Ligo City
09171207552 / sdoligo@deped.gov.ph / sdoligo@lgo.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.