

REQUEST FOR QUOTATION

Date: 9/18/2026
 Purchase No. 2026-09-158
 Canvass No. 2026-09-139-0

Name of Supplier/Company: _____

Contact No.: _____

Please quote your best offer for the item describe below, subject to the Terms and Conditions specified in this request for the procurement of:

Meals to be served during the conduct of the Division Celebration of 2026 National Teachers' Day on October 5, 2026 at Ligao City Gym

Submit your quotation duly signed by you or your designated representative **WITH** copies of the following eligibility requirements:

1. Valid Mayor's Permit
2. Valid PhilGEPS Certificate
3. **SIGNED OMNIBUS SWORN STATEMENT** (Original Notarized Omnibus Sworn Statement is required to be submitted before issuance of Notice of Award and/or purchase order/contract)
4. Latest Income Tax Return (ITR) / Tax Clearance

Sealed quotation shall be submitted or mailed on or before

9/24/2026, 10:00 AM

 at the address indicated below.

MELCHIZEDEK C. TONGCO

BAC Chairman

DepEd, SDO Ligao City

Binatagan, Ligao City

E-mail Address: depedligaobac@yahoo.com

IMPORTANT NOTE:

* Bidding shall be by lot


MELCHIZEDEK C. TONGCO
 BAC Chairman

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item Description/Technical specifications/Terms and Conditions <i>Note: Non-compliance of minimum requirement shall be rejected</i>	Quantity (QTY)	Approved Budget for the Contract (ABC)	BID PRICE			Compliance with Technical Specs? (Please Check)		REMARKS
			QTY	Unit	Total	Yes	No	
AM Snacks:	2,055	600,060.00						
Cheese Burger with Canned Juice (sugar-free)								
Lunch:								
Steamed Rice								
Buttered Chicken								
Mixed Veggies								
Banana (med size)								
350 bottled water								
PM Snacks:								
Sandwich Cheese Pimiento with Potato Chips								
350ml water								
PROVISIONS:								
Packed Snacks and Lunch in a bento box with utensils								
TOTAL ABC (Approved Budget for the Contract)		600,060.00						

I HEREBY CERTIFY that I am in a position to deliver the above items/services as specified at the price quoted below:

Proposed venue and address
(in case of catering with venue:)

Served by:

Signature Over Printed Name

Date: _____

Name and Signature of the Supplier/Authorized Representative



Binatagan, Ligao City
 09958433729
 depedligaobac@yahoo.com

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, _____, of legal age, _____, _____, and with
[Name of Affiant] [Civil Status] [Nationality]
residence at _____, after having been duly sworn in
[Address of Affiant]
accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of _____ with office address
at _____;
[Address of Bidder] [Name of Bidder]
2. As the owner and sole proprietor or authorized representative of
_____, I have full power and authority to do,
[Name of Bidder],
execute and perform any and all acts necessary to participate, submit the bid, and to sign and
execute the ensuing contract for **Procurement of Meals to be served during the conduct of
the Division Celebration of 2026 National Teachers' Day on October 5, 2026 at Ligao City
Gymnasium** as supported by the attached duly notarized Special Power of Attorney for
authorized representatives;
3. _____ is not "blacklisted" or barred from bidding by the
[Name of Bidder]
Government of the Philippines or any of its agencies, offices, corporations, or Local Government
Units, foreign government/foreign or international financing institution whose blacklisting rules have
been recognized by the Government Procurement Policy Board; by itself or by relation,
membership, association, affiliation, or controlling interest with another blacklisted person or
entity;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy
of the original, complete, and all statements and information provided therein are true and correct;
5. _____ is authorizing the Head of the Procuring Entity or its
[Name of Bidder]
duly authorized representative(s) to verify all the documents submitted;
6. The _____ and its spouse are not
[Name of Bidder]
related by consanguinity or affinity up to the third civil degree to the Head of the Procuring
Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project
consultants, head of the Project Management Office, or the members of the Bids and Awards
Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity,
members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit
or implementing unit, and the project consultants of the Procuring Entity, or of the procurement
agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial
ownership information containing false entries shall be subject to blacklisting under Section 100 of
the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice
to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations:* _____ declares its beneficial
[Name of Bidder]
ownership information consistent with its updated General Information Sheet or Beneficial
Ownership Declaration Form or any other document duly submitted to the SEC and has
maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of
the IRR of RA No. 12009.
- *In case of Foreign Bidders:* _____ submitted an
[Name of Bidder]
appropriate equivalent document in English issued by the country of the bidder concerned in
accordance with Section 20.2.9.2 of the IRR of RA No. 12009.

8. _____ comply with existing labor laws and standards; and
[Name of Bidder]

9. _____ is aware of and has undertaken the following responsibilities
[Name of Bidder]
as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental Bid Bulletin(s) issued for the **Procurement of Meals to be served during the conduct of the Division Celebration of 2026 National Teachers' Day on October 5, 2026 at Ligao City Gymnasium.**

10. _____ did not give or pay directly or indirectly, any commission,
[Name of Bidder]

amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. In case advance payment was made or given to _____, failure
[Name of Bidder]
to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____,
Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at
[month] [year]
_____, Philippines. Affiant/s is/are personally known to me and was/were identified
[place of execution]
by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____, with
[insert type of government identification card used]
his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of _____, _____.
[month] [year]

NAME OF NOTARY PUBLIC

Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____, _____
[date issued] [place issued]
IBP No. _____, _____
[date issued] [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____