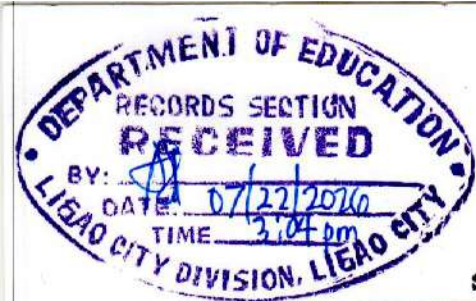
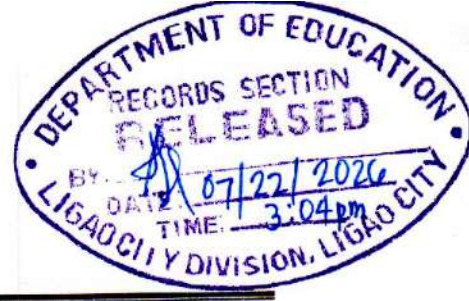




Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Superintendent



July 20, 2026

72226361

DIVISION MEMORANDUM

No. **0357**

s. 2026

DIVISION WRITESHOP IN THE PREPARATION OF ACTION RESEARCH

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Public Elementary & Secondary School Heads
All Others Concerned

1. In light of DepEd Order No. 16, s. 2017, titled Research Management Guidelines, this Office supports research initiatives and activities that aim to train and capacitate our teachers along research. In this connection, SDO Ligao City will conduct a three -day **"Division Writeshop in the Preparation Action Research "** on September 9-11, 2026. Venue will be announced in a separate advisory.
2. This activity aims to;
 - a. equip teachers with the essential knowledge and skills necessary in writing action research proposal;
 - b. encourage teachers to explore the potential of action research in addressing issues and challenges within their respective fields; and
 - c. write action research proposal
3. School Heads in consultation with Education Program Supervisors are advised to recommend one teacher-participant who has interest and dedication in doing research work.
4. All expenses relative to this activity shall be charged against HRTD funds, while travelling expenses of the participants shall be charged against school /local funds, subject to the usual accounting and auditing rules and regulations.
5. For information and guidance of all concerned.

NYMPHA D. GUERO
Schools Division Superintendent