



Republic of the Philippines
Department of Education
Region V- Bicol



SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

September 1, 2026

DIVISION MEMORANDUM

No. 0433 s. 2026

90126476

ADDENDUM TO DIVISION MEMORANDUM NO. 304, s. 2025

*Upskilling on the Updates and Functionality Assessment of the School
Governance Council (SGC) for SY 2026-2027*

To: Asst. Schools Division Superintendent
Chief Education Supervisors-SGOD & CID
Public Elementary and Secondary School
All Others Concerned

1. The Upskilling on the Updates and Functionality Assessment of the School Governance Council (SGC) for SY 2026-2027 will be scheduled on **September 21-23, 2026** on the same venue per district.
2. The participants to this activity are:
 - a. 10 PSDSs
 - b. 3 pax per school (School Heads, SGC President and PTA President)
3. **No teacher-participant shall substitute for the parents/school head.**
4. Meals, travel and other expenses incurred by the school participants relative to their participation to the activity shall be charged against the school MOOE/PTA fund/other fund sources, while expenses of the SDO resource persons/personnel shall be charged to SDO local fund subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.


NYMPHA D. GUOMO
Schools Division Superintendent

SGOD/SMME/SGC/acq
09/01/2026