

Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

September 8, 2026

90826490

DIVISION MEMORANDUM

No. **0443**, s. 2026

**PARTICIPATION IN THE 20th REGIONAL ALTERNATIVE LEARNING SYSTEM
OUT-OF-SCHOOL YOUTHS/ADULTS (ALS OSYs/OSAs) ENCAMPMENT**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, (CID)
Division ALS Focal Person
Education Program Specialist-II, ALS
ALS Teachers (DepEd Delivered)
Community ALS Implementors (CAIs)
BP-OSA Instructional Managers
ALS SHS Implementing Schools
All Others Concerned

1. Relative to Regional Memorandum No. 00445, s. 2026 titled 20th Regional Alternative Learning System Out-of-School Youths/Adults (ALS OSYs/OSAs) Encampment, the Schools Division Office of Ligao City hereby informs all concerned of the participation of selected learners and ALS Implementors in this activity from September 8-12, 2026 at Tabaco National High School, Tabaco City.
2. This year's theme is ***"Bicolano ALS Learners: Prepared to Lead with Competence and Character"***.
3. This activity shall be attended by fifty (50) ALS Learners, twenty-three (23) ALS Implementors, two (2) Education Program Specialist II, one (1) Division ALS Focal Person, and the top management.
4. A registration fee of eight hundred pesos (Php 800.00) per participant shall be collected to cover the expenses on materials, food, honorarium of resource speakers, accommodation of guests, and other expenses of the host division.
5. Expenses on transportation, food, registration, materials, and other incidental expenses related to the conduct of the activity shall be charged against the Special Education Fund (SEF) and/or Local Funds subject to the accounting and auditing rules and regulations.
6. Moreover, the participants are expected to bring the following:
 - a) Individual
 - Mats, blankets, mosquito repellent;
 - Personal belongings (toothbrush, soap, towels, others);
 - Jackets, sweat shirts, rubber shoes, slippers;
 - Rope, bolo, multi-use knife;
 - Flashlight, emergency lights, personal medicine; and
 - Casual and sport's wear.



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b) Division:

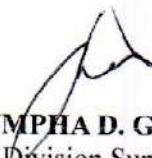
- Basic medicines, first aid kits;
- Fly tent for cooking and dining, if needed;
- Water containers;
- Cooking equipment (stoves, etc.) and dining utensils, if needed; and
- Others: garbage bags, compass, division banners, camp decorations, etc.

7. Enclosed in this memorandum are the list of Participants with teachers/coaches (1), camp composition (2) and the Terms of References (3).

8. Since September 12, 2026 falls on a Saturday, all teaching and non-teaching personnel shall be granted Service Credits and/or Compensatory Time-Off (CTO), in accordance with the Civil Service Circular No. 25, s. 2019 and DepEd Order No. 13, s. 2024, and upon submission of the necessary supporting documents and certification of actual attendance and services rendered.

9. This Memorandum shall also serve as the Travel Authority of the identified participants, ALS personnel, and authorized members of the delegation, authorizing them to travel to and from the designated venue in connection with the activity. Such travel shall be considered official and in the performance of their respective duties and responsibilities, subject to existing DepEd guidelines.

10. For information and guidance.


NYMPHA D. GUEMO
Schools Division Superintendent



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Enclosure No. 01 of Div. Memorandum No. _____, s. 2026

PARTICIPANTS

No	Name of ALS Learners	Event	ALS Teachers/Coaches
1	Eunice Buenafe	Anagram-JHS	Analyn E. Bobis
2	Mel John Sioson	Spelling-JHS	Vanessa V. Pesante
3	Ceazar Jazz M. Escalante	Essay-JHS	Annaliza F. Sacayan
4	Yuan A. Ranoco	Poster Making-Elem	Magell C. Adra
5	John Paul Penino	Poster Making-JHS	
6	Queen Alyssa Monta	Slogan Making-Elem	Chona B. Rebibis
7	Angelyn A. Cipriano	Slogan Making-JHS	
8	Philip Charles Matela	ALS Quiz-JHS	Candy F. Locardo
9	King Alexander Garcia		
10	Mica Ella Apodaca		
11	Jemena Bartolome	Spoken Word Poetry-SHS	Vanessa A. Rañeses
12	Ronalyn Sarmiento	Photo Journalism-SHS	Jinky Joy S. Daep
13	Eljunah Organes	Master Chef-SHS	Zyrille C. Pineda
14	Maegan Paunil		
15	Janine Rempillo	Creative Writing-SHS	Sotera Jr. P. Overos
16	Renie Retalo	TV Infomercial-SHS (Teacher-Learner Tandem)	Babette Topasi
17	Dan Carlo B. Ferrer		
18	Joshua Siapno	Chess	Niño P. Adonis
19	Daryl Capitin	Sepak Takraw	Reymond P. Prelligera
20	John Mark Rosco		
21	Jhonie Cañon		
22	Roncel E. Ponce		
23	Marvin Arjona	Badminton	Trica M. Sombese
24	Adrian Lee Pedrocillo		
25	Melody Gariando		
26	Sarah Celine Santiago		
27	Clarence Ramirez	Volleyball	Laiza G. Almojuela-Sus
28	James Sanchez		
29	Arjay Nabata		
30	Dwyne Joshua Quejada		
31	Allan Aguanta		
32	Faiz Barao		
33	John Mark Rosco		
34	Jhonle Cañon		



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No	Name of ALS Learners	Event	ALS Teachers/Coaches
35	Arjay Llorin	Basketball	Kimpee M. Payonga Denis R. Baron
36	Charlie Roco		
37	Georney Romero		
38	Ricky Martin Malate		
39	Anthony Jay Repolles		
40	Ryan Lozada		
41	Jomari Ros		
42	Dennis Piando		
43	Bernardino Bonde		
44	Robert Tuazon		
45	Andy Talili		
46	Nash Quilingan		
47	Rene Boy Sanchez		
48	Cristal Mae Apoon	Padyak Decorating	Carla B. Arenas
49	Jellian Porlaje		
50	Jeffrey Quejada		
51	Judiel S. Benaraba		
	Selected learners from sports and academic events	Laro ng Lahi	Jomar P. Ariola
			Blessly Ann N. Colle
			Kiezelle Espedido
			Mary France Clorado



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SCHOOLS DIVISION OFFICE OF LIGAO CITY

Enclosure No. 02 of Div. Memorandum No. _____, s. 2026

ALS CAMP LIGAO CITY

Management Committee

NYMPHA D. GUEMO
Schools Division Superintendent

MELCHIZEDEK C. TONGCO
Assistant Schools Division Superintendent

TITA V. AGIR
Chief ES, CID

ERNIE M. BARANQUEL
Chief ES, SGOD

Overall Camp Leader

ALVIN P. POCUA
PSDS/Division ALS Focal Person

Assistant Camp Leaders

GERALDINE R. CARILLO
EPS II, ALS

MARIBETH D. VILLAREAL
EPS II, ALS

Working Committees

Committee	Chairman	Member/s
Registration	Analyn E. Bobis	Laiza G. Almojuela-Sus
Health & Safety, Peace and Order	Niño P. Adonis	Zyrille C. Pineda/Sotera Jr. P. Overos
Logistics & Transportation	Jomar P. Ariola	Magell C. Adra
Camp Lay-out, Cleanliness & Orderliness	Chona B. Rebibis	Carla B. Arenas /Vanessa A. Rañeses
Food	Candy F. Locardo	Chona B. Rebibis
Documentation	Dan Carlo B. Ferrer	Analiza Sacayan / Trica M. Sombese
Sports	Reymond P. Prelligera	Kimpee M. Payonga/ Denis R. Baron
Academics	Vanessa V. Pesante	Jinky Joy S. Daep
Laro ng Lahi	Jomar P. Ariola	Mary France Clorado/ Kiezelle Espedido/ Blessy Ann Colle



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Enclosure No. 03 of Div. Memorandum No. _____, s. 2026

TERMS OF REFERENCES

Assignment	Duties and Functions
Management Committee	1. Provide overall policy direction, strategic guidance, and administrative oversight for the successful implementation of the encampment. 2. Ensure that the activity is aligned with DepEd policies, objectives, approved plans, and applicable rules and regulations. 3. Provide guidance and support in addressing major concerns and ensure the overall safety, welfare, and successful completion of the activity. 4. Facilitate approval of memorandum, procurement documents, and other technical requirements about the division's participation.
Camp Leader	1. Provide overall leadership, direction, and supervision in the conduct of the encampment. 2. Coordinate and oversee the activities of all committees, personnel, and participants. 3. Ensure the safety, discipline, welfare, and successful implementation of the encampment.
Assistant Camp Leaders	1. Assist the Camp Leader in the overall supervision and management of the encampment. 2. Monitor the implementation of assigned activities and coordinate concerns with committee heads. 3. Assume delegated responsibilities of the Camp Leader and ensure compliance with camp rules and guidelines.
Committee on Registration	1. Manage the registration, verification, and attendance of all participants and personnel. 2. Prepare and distribute identification cards, registration materials, and other necessary documents. 3. Maintain and submit updated participant and attendance records.
Committee on Health and Safety, Peace and Order	1. Ensure the health, safety, security, and welfare of all participants throughout the activity. 2. Implement appropriate emergency, first-aid, sanitation, and safety protocols. 3. Maintain peace, order, discipline, and proper conduct during the encampment.
Logistics Committee	1. Prepare, manage, and distribute the materials, equipment, supplies, and other logistical requirements. 2. Coordinate venue, transportation, facilities, and other operational needs. 3. Maintain proper inventory, accountability, and safekeeping of supplies and equipment.



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Assignment	Duties and Functions
Committee on Camp Lay-out, Cleanliness and Orderliness	1. Plan and establish the camp layout, including designated areas for tents, activities, sanitation, and common facilities. 2. Monitor and maintain cleanliness, sanitation, waste segregation, and orderliness throughout the camp. 3. Conduct regular inspection of assigned areas and ensure compliance with cleanliness, safety, and environmental standards.
Committee on Food	1. Coordinate the preparation, delivery, distribution, and serving of meals and refreshments to participants, officials, and authorized personnel. 2. Ensure proper food handling, sanitation, quality, quantity, and orderly distribution of meals. 3. Monitor meal requirements and schedules, address food-related concerns, and maintain appropriate records of food distribution and consumption.
Committee on Documentation	1. Document major activities and significant events through photographs, videos, attendance records, and narratives. 2. Consolidate and organize official activity documentation, results, and committee reports. 3. Prepare and submit the consolidated photo documentation and narrative/accomplishment report.
Committee on Sports	1. Facilitate participation of learners in sports activities, including schedules, mechanics, and competition guidelines. 2. Coordinate the venues, equipment, officials, and other requirements for the competitions. 3. Prepare entry forms and other requirements. 4. Ensure fair play, sportsmanship, safety, and accurate recording of results.
Committee on Academics	1. Facilitate participation of learners in academic activities and competitions in accordance with approved guidelines. 2. Review the mechanics and prepare the materials, entry forms and other technical requirements. 3. Ensure fair and objective evaluation and submit validated results and documentation.
Committee on Laro ng Lahi	1. Facilitate participation of learners to traditional Filipino games that promote teamwork, camaraderie, and cultural appreciation. 2. Review the mechanics, materials, entry forms, and safety measures for each game. 3. Ensure fair play, inclusivity, sportsmanship, and proper documentation of results.