



Republic of the Philippines
Department of Education
Region V - Bicol



SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

1 0 9 2 5 0 1 4

January 9, 2025

DIVISION MEMORANDUM

No. 07 s. 2025

**SUBMISSION OF THE CY 2025 IMPLEMENTATION AND MONITORING
AND EVALUATION PLANS (IP - MEP) OF PROGRAMS AND POLICIES
TO BE IMPLEMENTED BY EACH FUNCTIONAL DIVISION**

To: Asst. Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Section/Unit Heads
All Others Concerned

1. Pursuant to Regional Memorandum No. 21, s. 2025 and in compliance with DepEd Order No. 029, s. 2022 titled: **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)**, this Office reiterates the provision that, "In operationalizing the conduct of M&E, all operating units are required to develop M&E Plans for their respective education plans, programs, and policies. The M&E Plan is a document that guides the purpose and process of conducting monitoring and evaluation of any programs, policies, projects, office mandates, and activities."
2. Relative thereto, all operating units in the SDO are mandated to establish a results-based M&E within their respective offices. Henceforth, all SDO-FDs/ Sections/Units are hereby advised to submit their respective consolidated CY 2025 Implementation Plans and Monitoring and Evaluation Plans on the various programs and policies lodged at their respective Offices stipulated in **Regional Memorandum No. 21, s. 2025**. IPs and MEPs shall be submitted to **Angelo C. Quintan, SEPS** and **Pamela G. Garcia, EPS-II** not later than January 27, 2025 for consolidation, scanning and uploading purposes to the Regional Office.
3. The submitted Implementation and M&E Plans shall serve as bases in the conduct of monitoring and evaluation activities of the Regional and Division M&E Teams (RMET/DMET).
4. Enumerated in Annex A of this Memorandum are the PMIS Line Items/Programs requiring Implementation and M&E Plans. Other programs, projects, activities, and policies to be implemented that are part of these line items shall be indicated in the plans.
5. For information, guidance, and compliance of all concerned.


NYMPHA D. GUEMO
Schools Division Superintendent



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Annex A.

**LIST OF PROGRAMS/LINE ITEMS WHICH REQUIRE IMPLEMENTATION
AND M&E PLANS**

FUNCTIONAL DIVISION AND ITS PROGRAM/LINE ITEM IN THE PMIS			
OSDS	SMOOE K-6	SGOD	GASS
	SMOOE 7-10		PALARO
	SMOOE 11-12		HRTD
	DCP		OPDNTTP
	GASS		BPLP
	ERF		DRRM
CID	GASS		DPRP
	HRTD		LSP
	ASSESSMENT		CPP
	JOURNALISM		SBFP
	IPED		QRF
	ALS ADM		BEFF- REPAIR
	TEXTBOOKS		BEFF-SF
	MEP		BEFF-ELEC
	ELLN		BEFF-EAO-REPAIR
	BEC		BEFF-PSHF
	DPCJ		PFSS
	IASS		
	LTE-SME		
	LTE-TVL		
	ADM		
	FLO		
	LMSP		
	NASBE		
	SPED		
	IMS		

Link: IP and MEP templates:

tinyurl.com/5dmtmn8d