



Republic of the Philippines
Department of Education
Region V– Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

February 9, 2026

21026106

DIVISION MEMORANDUM

No. 0070, s. 2026

**ADDENDUM TO DIVISION MEMORANDUM NO. 41, s. 2026 re : ANNOUNCEMENT
OF ASSESSMENT OF VACANT POSITIONS**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
All Elementary/Secondary School Heads
All Unit/Section Heads
All Others Concerned

1. This office informs the field of the following schedule of activities for the assessment of the vacant positions stated in the Division Memorandum no. 7, s. 2026.

Activity	Position to be Assessed	Date and Time
Assessment of Documents (Education, Training, Experience and Performance Rating)	Elem : T-II	February 11, 2026 @ ASDS Office 3:00 pm to 5:00 pm
Conduct of PPST-COI (Classroom Observation), PPST NCOI (Portfolio Annotations and BEI)	Elem : T-II	February 12, 2026 Applicant's school assignment (Amtic ES and Buga ES)

2. The Subcommittee responsible for evaluating both Classroom Observable Indicators and Non-Classroom Observable Indicators is composed of the following members:

Name	Position	Venue of Assessment	Name of Applicant
Alex M. Alano	PSDS	Amtic ES	Rosemarie Capayas
Celeste R. Garcia	SP-I		
Jose P. Gamas Jr.	HT-III	Buga ES	Maribeth Casimiro



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3. Teacher applicants are reminded to prepare their lesson plan and the required MOVs from their portfolio for use during the COI and NCOI assessments.
4. For the information and guidance of all concerned.


NYMPHA D. GUEMO
Schools Division Superintendent

