



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

52126260

MEMORANDUM

TO: Chiefs of CID and SGOD
Program Owners
School Heads of Public and Private Elementary and Secondary Schools
All Others Concerned

FROM: **NYMPHA D. GUEMO**
Schools Division Superintendent

SUBJECT: **SUBMISSION OF VALIDATED/SIGNED BEIS SY 2025-2026
TEMPLATE**

DATE: May 21, 2026

Relative to the issuance of DepEd Memorandum No. 028, s. 2026 dated May 06, 2026 entitled "Guidelines on the Basic Education Information System Data Collection and Validation for SY 2025-2026", all Program Owners are advised to validate/sign hard copies of BEIS template for uploading to the system by the School Heads on or before May 31, 2026. The signed copies are to be submitted to the Planning and Research Section not later than June 03, 2026.

For information, dissemination and guidance of all concerned.