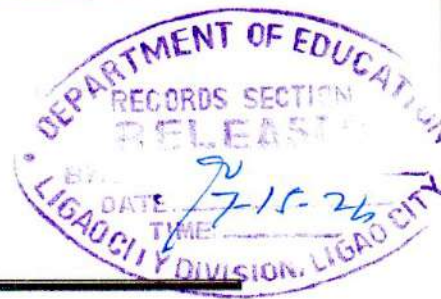




Republic of the Philippines
Department of Education
Region V-Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



DIVISION MEMORANDUM

No. 0349 s. 2026

71526350

**GOVERNMENT PROCUREMENT POLICY BOARD – TECHNICAL SUPPORT
OFFICE (GPPB-TSO) REQUEST FOR SUBMISSION OF UPDATED LIST OF
PUBLIC SCHOOLS INFORMATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Elementary and Secondary School Heads
All Others Concerned

1. Attached is a communication letter from GPPB-TSO, relative to the Request for Submission of Updated List of Public Schools Information, contents of which are self-explanatory.
2. This initiative aims to establish and maintain a comprehensive directory of government procuring entities and strengthen the monitoring of compliance with procurement reporting requirements under Republic Act No. 12009 (New Government Procurement Act) and its Implementing Rules and Regulations (IRR)
3. Relative to this, All Public Elementary and Secondary Schools are requested to provide the required information through the link <https://forms.gle/tfaQKE6uftUmpXok8> on or before July 16, 2026 to facilitate the timely consolidation and submission by the Schools Division Office.
4. For information, dissemination and compliance.


NYMPHA D. GUEMO
Schools Division Superintendent 



Republic of the Philippines

**GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE**

Request for Submission of Updated List of Public Schools Under the Schools Division Office

The Government Procurement Policy Board – Technical Support Office (GPPB-TSO) respectfully requests the assistance of your Office in providing the updated list of all public schools under the jurisdiction of your Schools Division Office.

This request forms part of the GPPB-TSO's ongoing initiative to establish and maintain a comprehensive directory of all Procuring Entities in the government. The directory is intended to strengthen the monitoring of compliance with procurement reporting requirements prescribed under Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), and its Implementing Rules and Regulations (IRR). Likewise, the initiative aims to enhance the availability of reliable procurement data to support evidence-based policy formulation, strategic procurement planning, and informed decision-making.

The initiative is undertaken pursuant to the strategic procurement monitoring functions of the Government Procurement Policy Board (GPPB), as provided under Section 91.1 of the IRR of RA No. 12009, which mandates the GPPB to establish and implement a strategic procurement monitoring program that utilizes data analytics to enhance procurement planning and evidence-based policymaking, consistent with Section 24 of the Act. As the technical support arm of the GPPB, the GPPB-TSO is tasked with undertaking activities necessary to support the effective implementation of this mandate, including the development of a reliable and comprehensive database of Procuring Entities that will facilitate procurement monitoring, compliance assessment, and data-driven policy development.

In this regard, may we respectfully request your Office to provide the following information for each public school under your jurisdiction:

- a) School Name;
- b) School ID;
- c) PhilGEPS Organizational ID, if already registered.
- d) Complete Address (Bldg. Name, Street Name, Barangay, City/Municipality, Province, Zip Code);
- e) Region;
- f) Name of School Head;
- g) Designation/Position of Head;
- h) Official Email Address (if available);
- i) Contact Number (if available); and
- j) School Classification (e.g., Elementary, Integrated School, Junior High School, Senior High School, or other applicable classification).

