



Republic of the Philippines
Department of Education
Region V– Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

22526151

February 25, 2026

DIVISION MEMORANDUM

No. **0104** s. 2026

PARTICIPATION IN THE ONSITE AND ONLINE ORIENTATION ON TEST OF FUNDAMENTAL ACADEMIC SKILLS (TOFAS)

To: Asst. Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Anent to the conduct of Orientation of Division and School Focal Persons on **February 26, 2026 from 10:00 am to 3:00 pm** at **PROXY Hotel, Penaranda St. Legazpi Post District, Legazpi City** for onsite participants and via Zoom for online participants.
2. The orientation aims to ensure a seamless, standardized, and effective rollout across all Schools Division Offices (SDOs), cascade the technical guidelines, discuss the data submission process, and clarify the protocols for test administration.
3. During the orientation, the master list of examinees template, which division focal persons will need to disseminate to schools for account generation will also be discussed.
4. The onsite participants are Math Education Program Supervisor and two (2) School TOFAS focal person, to wit: Jojim B. Cordova-EPS, Susan E. Barrato-LWCES(Binatagan) , and Romenick C. Altamera – LNHS.
5. Enclosed the distribution list of examinees per level per school.
6. **Public Schools District Supervisors, School Heads and TOFAS school focal person** are directed to attend the online orientation on the same date and time via Zoom link which will be provided on the day of the conduct of the activity.
7. Meals during the orientation will be provided by SPRIX Philippines Inc. while travel and other incidental expenses of the participants shall be charged against local funds/MOOE subject to usual accounting and auditing rules and regulations.
8. For information, guidance and immediate dissemination.


NYMPHA D. GUEMO
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region V- Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY

Enclosure: Distribution List of Examinees per Level per School

No.	School Name	School ID	G1 Level 0	G2 Level 1	G3 Level 2	G4 Level 2	G5 Level 3	G6 Level 3
1	LIGAO EAST CENTRAL SCHOOL	111821	154	160	178	181	186	191
2	OMA-OMA ELEMENTARY SCHOOL	111824	36	30	27	43	46	27
3	BASAG ELEMENTARY SCHOOL	111813	66	72	64	57	72	56
4	BUGA ELEMENTARY SCHOOL	231004	52	35	53	58	51	40
5	Paulog Elementary School	111827	35	49	51	54	51	51
6	Ligao West Central Elementary School (P)	111843	113	104	136	133	146	159
7	Ligao West Central Elementary School (B)	111844	150	175	180	190	118	195

No.	School Name	School ID	G7 Level 4	G8 Level 5	G9 Level 6	G10 Level 6
1	Deogracias P. Princesa Memorial High School	301820	209	184	152	198
2	Palapas National High School	301859	133	147	100	110
3	Amtic National High School	301807	131	127	84	103
4	Oma-Oma National High School	301858	80	68	57	52
5	Bicol Regional Science High School	301814	140	153	133	129
6	Paulba National High School	301862	248	223	181	196
7	Ligao City National Technical-Vocational High School	321701	273	247	199	215
8	Bacong High School	301838	200	197	135	156
9	MAONON HIGH SCHOOL	321702	82	70	57	65
10	LIGAO NATIONAL HIGH SCHOOL	301837	1552	1386	1092	1137