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Republic of the Philippines
Department of Education
Region V– Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY
Office of the Schools Division Superintendent

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LIGAO CITY DIVISION, LIGAO CITY

January 6, 2026

DIVISION MEMORANDUM
No. 05 s. 2026

10626010

ADVISORY AND ADDENDUM TO DIVISION MEMORANDUM NO. 416, s. 2025

(Division Training on Enhancing Phil. ECCD Checklist Through Standardized Administration, Digital Support, and Excel Automation)

To: Asst. Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Elementary School Heads
All Others Concerned

1. This Office announces the changes in the schedule of the activity **Division Training on Enhancing Phil. ECCD Checklist Through Standardized Administration, Digital Support, and Excel Automation** from January 22 – 23, 2026, to **February 26 – 27, 2026**. This adjustment is due to the part of the training materials being subject to quality assurance by the Regional Office, which is expected to conclude early in the week of February 2026.

2. Furthermore, the Program Management Team and the Technical Working Committee are requested to meet at LWCES (B) Kindergarten Classroom, **February 13, 2026, at 1:30 p.m.** for the Division Orientation Workshop (DSOW) and preparation of the training materials.

3. All other provisions stated in the original memorandum shall remain in full force and effect.

4. For information and guidance.

NYMPHA D. GUEMO
Schools Division Superintendent

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