



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

71526349

July 14, 2026

DIVISION MEMORANDUM

No. **0348** s. 2026

**SDO COMPOSITION OF MONITORING, EVALUATION AND
INSPECTION TEAM (MEIT)**

To: Asst. Schools Division Superintendent
Chief Education Supervisors-SGOD & CID
Private Senior High School Administrators
All Others Concerned

1. Pursuant to DepEd Order No. 012, s. 2026, titled Government Recognition of Private Basic Education Institutions Offering the Senior High School (SHS) Program, and in line with the Department's mandate to ensure quality, accountability, and compliance with prescribed standards for private educational institutions, this Office hereby creates the members of the **Monitoring, Evaluation and Inspection Team (MEIT)** to conduct the evaluation and ocular inspection of private schools applying for Government Recognition of their Senior High School programs.

2. The team shall be responsible for:

- a. Evaluating documentary requirements submitted by applicant schools;
- b. Conducting onsite validation and ocular inspection of facilities, equipment, learning resources, and support services under DepEd Order No. 012, s. 2026;
- c. Assessing compliance with curriculum, administration, faculty qualifications, learner support systems, school facilities, and other standards prescribed under DepEd Order No. 012, s. 2026;
- d. Preparing and submitting evaluation reports and recommendations to the Schools Division Superintendent; and
- e. Performing other related functions necessary for the implementation of the Government Recognition process.

3. The Monitoring, Evaluation, and Inspection Team (MEIT) is composed of the following:



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Position	Designation
Jocelyn O. Dy	Team Leader (DepEd RO-V)
Ernie M. Baranquel	Asst. Team Leader
Tita V. Agir	SDO Members
Angelo C. Quintan	
Jose Pedro Q. Dayandante	
Jose R. Nobela	
Pamela G. Garcia	
MA. LEILANIE R. LORICO SHS Focal Person Alternates: LOYD H. BOTOR CLMD, EPS CHRISTINE L. ALVAREZ CLMD, EPS	DepEd RO-V Members

4. For each evaluation and inspection activity, the MEIT shall be composed of three (3) to seven (7) members, including at least one (1) authorized representative from the Regional Office and at least two (2) authorized representatives from the SDO.
5. All members of the MEIT shall complete the required capacity-building and/or training program to ensure a common understanding and consistent application of the evaluation standards and procedures.
6. The SDO MEIT shall provide the necessary assistance and coordinate with the Regional Team regarding schedules of evaluation and ocular inspection within their respective jurisdictions.
7. Travel and other incidental expenses incurred in the conduct of monitoring, evaluation, and inspection activities shall be charged against available regional or local funds, subject to existing accounting and auditing rules and regulations.
8. For information and guidance.


NYMPHA D. GUEMO
Schools Division Superintendent

SGOD/SMME/SHS/acq
07/14/2026