DEPARTMENT OF EDUCATION
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LIGAO CITY DIVISION, LIGAO CITY

Republic of the Philippines
Department of Education
Region V– Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY

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28 October 2026

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DIVISION MEMORANDUM
No. 0516, s.2026

SUBMISSION OF APPLICATIONS FOR ADDITIONAL STRENGTHENED SENIOR HIGH SCHOOL (SSHS) TRACK AND ELECTIVE OFFERINGS FOR SY 2027-2028

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Division SHS Coordinator
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

1. In accordance with the provisions of DepEd Order No. 017, s. 2026 on the implementation of Strengthened Senior High School (SSHS) Curriculum, this Office informs interested schools to apply for additional Senior High School electives for School Year 2027-2028.

2. Schools intending to offer additional Tech-Pro Electives shall comply with the evaluation, resource verification and approval requirements prescribed under DepEd Order No. 054, s. 2022 while schools seeking to expand existing tracks or offer new electives under the Academic Electives shall secure approval from Regional Office (RO) through the Schools Division Office (SDO).

3. The following processes shall be observed in the application:

   3.1 Submission of Application to the SDO: November 16- December 28, 2026.

   3.2 The School Head shall submit a complete application package containing the following:

   a. Cover Letter signed by the School Head
   b. Justification Report including
      b.1 Evidence of adequate classrooms, learning resources, equipment and qualified teachers;
      b.2 Learner demand survey results for the proposed electives;
      b.3 Mapping of potential industry partners for Work Immersion;
      b.4 Other relevant supporting documents and annexes in accordance with DepEd Order 051, s. 2026, s. 2015

   3.3 Evaluation and Endorsement shall be on January 4- February 19,2027.

4. Applications that meet all requirements shall be evaluated by the Schools Division Office and endorse to the Regional Office for appropriate action and approval.

Binatagan, Ligao City, 4504
ligao.city@deped.gov.ph
depedligaocity.net

5. A school may offer an elective subject only if it possesses a valid permit or government recognition for the corresponding SSHS track under which the elective is classified.

6. School Heads are enjoined to carefully assess learner interests, community needs, industry opportunities and school readiness to ensure the quality and sustainability of additional SHS offerings.

7. For the information, guidance and compliance of all concerned.

NYMPHA D. GUEMO
Schools Division Superintendent