



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

April 15, 2026

DIVISION MEMORANDUM

No. **0146**

s. 2026

41526219

ADVANCING GENDER EQUALITY IN THE WORKPLACE

To: Asst. Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Department of Education's commitment to promoting gender equality, inclusivity, and a respectful work environment, this Office will conduct an activity titled "Advancing Gender Equality in the Workplace" at Bernese Resort Hotel, Paulog Ligao City, on April 23, 2026, 10:00 am – 5:00 pm.
2. The objectives of the activity are to:
 - a. strengthens awareness and understanding of gender equality and gender-responsive practices in the workplace;
 - b. promote respect, inclusion, and equal opportunities among personnel regardless of gender;
 - c. encourages SDO personnel to support and advocate for gender actively equality in their respective offices; and
 - d. foster teamwork and a supportive working atmosphere through interactive and wellness activities.
3. All SDO personnel are expected to attend the activity. Official attire or comfortable clothing appropriate for both seminar and recreational activities is recommended. They are also advised to bring swimming attire as part of the scheduled activities. Proper decorum and punctuality are always expected.
4. Documents shall be received through the security guard on duty at the SDO main building.
5. Expenses relative to the conduct of this activity shall be charged to Division MOOE- GAD subject to the usual accounting rules and regulations.
6. For information and immediate dissemination.

NYMPHA D. GUEMO
Schools Division Superintendent

Enclosure: As stated,
References: None
To be indicated in the Perpetual Index
under the following subjects

GENDER AND DEVELOPMENT

SDO PERSONNEL

GENDER EQUALITY

sgod/hrdd/GAD