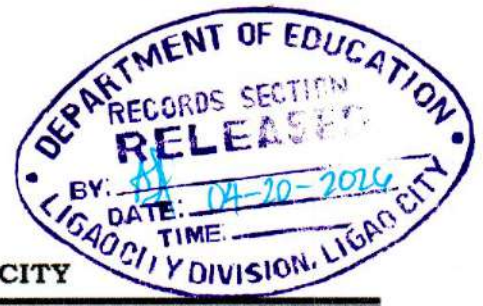




Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

April 20, 2026

DIVISION MEMORANDUM

No. **0153** s. 2026

42026227

SDO LIGAO CITY PARTICIPATION TO THE 2026 DEPED BICOL RUN

To: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

- Pursuant to **Regional Memorandum No. 440, s. 2026**, titled, "2026 DepEd Bicol Run-Run for a Cause", this Office shall conduct the said activity on **May 2, 2026 (Saturday)**. The assembly time will be at **6:00 a.m.** at **Ligao City Sports Complex, Binatagan, Ligao City**.
 - The activity aims to support the DepEd Bicol Delegation to the CY 2026 National Schools Press Conference (NSPC), National Festival of Talents (NFOT) and Palarong Pambansa.
 - There will be a registration fee amounting to **Php400.00** per runner (with T-shirt) and **Php200.00** (without T-shirt) which will be forwarded to the SDO Cashier: **Ms. Joanne De Ala**. To facilitate the procurement of T-shirts, submission of the list of participants shall be forwarded to this link: <https://tinyurl.com/3wed3xcs> **on or before April 23, 2026**.
 - Each school shall register with recommended/suggested number of participants based on its school classification. All registration and participation costs shall be charged against the school's Maintenance and Other Operating Expenses (MOOE)/other funds subject to accounting, auditing rules and regulations.
- | Type of School | Recommended/ Suggested No of Participants |
|--|---|
| Mega (with 51 & above no. of Teachers) | 20 |
| Large (with 31-50 no. of Teachers) | 15 |
| Medium (with 16-30 no. of Teachers) | 10 |
| Small (with 15 & Below no. of Teachers) | 5 |
- Participants in this activity shall be granted service credits/ compensatory overtime credit for their service rendered for the said date which fall on a Saturday, pursuant to paragraph 3 5.3 letter K on Joint Circular of the Civil Service Commission (CSC) and the Department of Budget and Management dated October 4, 2004.
 - Attached to this memo are the Registration Form, General Guidelines and Technical Working Committees as enclosures.
 - For information and guidance.

NYMPHA D. GUERMA
Schools Division Superintendent



Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OFFICE OF LIGAO CITY

Enclosure No. 1: Registration Form

SDO LIGAO CITY PARTICIPATION TO THE 2026 DEPED BICOL RUN

Date: _____

School/Agency: _____ School ID: _____

District: _____

Official Receipt No. _____

No.	Name	Gender	With T-shirt (PhP400.00)	Without T-shirt (PhP 200.00)	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Accomplished by: _____

Noted: _____

Representative

Head

ACKNOWLEDGMENT

(To be filled in by Registration Committee)

- Total Number of Participant: _____
- Total Amount Registered: _____

Received by: _____ Position: _____
Print Name and Signature

Total Amount Registered: _____ Date: _____



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SCHOOLS DIVISION OFFICE OF LIGAO CITY

**Enclosure No. 2. SDO LIGAO CITY PARTICIPATION TO THE 2026 DEPED BICOL RUN
GENERAL GUIDELINES**

GENERAL GUIDELINES

SDO LIGAO CITY PARTICIPATION TO THE 2026 DEPED BICOL RUN

1. Date & Time: May 2, 2026, at 6:00 a.m.
2. Venue: Ligao City Sports Complex Barangay Binatagan, Ligao City, Albay
Ligao West Central Elementary School Binatagan-LWCES (B)
3. Participants must be in good physical health and fitness for the event distance.
4. Attire: White T-shirt, running shorts or jogging pants /leggings.
5. Registration Fee:
 - With T-shirt PhP400.00; Without T-shirt PhP200.00
 - Schools/Agency must submit an accomplished registration form to the Registration Committee by Schools
 - The collected fees must be submitted to the SDO Cashier together with the registration form for the issuance of official receipt (OR)
 - **Deadline of Registration: April 23,2026**
6. Safety Measures:
 - Coordinate with the health Unit, Barangay Officials for crowd control and emergency response.
 - First aid and water stations to be established at the start, midpoint and finish line.
7. Route Guidelines:
 - Participants must follow the 3-Kilometer marked route
 - Marshals and Markers will be stationed at strategic points
8. Awards:
 - Special Awards and prizes will be given to Top 3 Finishers
 - Awards will also be given to the Top 3 Schools with highest number of participants who join to this activity.
9. Reminders:
 - Participants are encouraged to bring personal hydration bottles.
 - Respect road rules and maintain cleanliness during the event.
 - For your information and guidance please contact **Jhaebie N. Obleada SEPS, SocMob & Mary Ann B. Registrado, EPS II, SocMob CP #09568415731.**



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SCHOOLS DIVISION OFFICE OF LIGAO CITY

Enclosure No. 3 (SDO LIGAO CITY PARTICIPATION TO THE 2026 DEPED BICOL RUN COMMITTEE)

SDO LIGAO CITY PARTICIPATION TO THE 2026 DEPED BICOL RUN

NYMPHA D. GUEMO

Schools Division Superintendent

MELCHIZEDEK C. TONGCO

Assistant Schools Division Superintendent

TITA V. AGIR

Chief- Education Supervisor, CID

ERNIE M. BARANQUEL

Chief-Education Supervisor, SGOD

JOSE PEDRO Q. DAYANDANTE

Education Program Supervisor, SGOD

JHAEBIE N. OBLEADA, SEPS-Social Mobilization

MARY ANN REGISTRADO, EPS-II, Social Mobilization

TECHNICAL WORKING COMMITTEE

Committee & TOR	SGOD-UNIT	Name
Marketing, Sponsorship (Promote the run event and secure financial/in-kind support.)	SocMob Unit & Youth Formation Unit	Chairman: Jhaebie N. Obleada Co-Chairman: Mary Ann B. Registrado Member: Mary Jane O. Matza Michael P. Penilla
Event Setup & Equipment (Ensure all physical infrastructure and equipment are ready for the event)	Planning & Research Unit	Chairman: Lovella A. Manlangit Co-Chairman: Anne Cecille C. Preligera Member: Almira Joy C. Cañaverall
Registration Committee (Manage participant registration and ensure smooth check-in process)	Cashier Unit	Chairman: Joanne De Ala Borromeo Co-Chairman: Agnes T. Bueno



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SCHOOLS DIVISION OFFICE OF LIGAO CITY

Course Management, Safety & Security (Ensure participant safety and secure the event venue.)	DRRM Unit, IT Unit & Youth Formation Unit	Chairman: Julius B. Gonzales Co-Chairman: Member: Mary Jane O. Matza Michael P. Penilla
Race Logistics & Race Marshals (Manage race day operations and guide participants)	Engineering Unit	Chairman: Christian M. Barra Co-Chairman: Juan Derek O. Vargas Member: Zaldy R. Rabe
Timing & Scoring (Accurately record race times and results)	M&E Unit	Chairman: Angelo C. Quintan Co-Chairman: Pamela G. Garcia Member: Randy B. Bellen
Medical & Emergency Support (Provide health and safety support to participants)	Health Unit	Chairman: Ma. Theresa M. Peñaflor Co-Chairman: Karoline Ledl B. Navarro Member: Elaine Nancy O. Orbillo Liza G. Olayres, Ana Liza E. Sta. Ana Maria Alva R. Daen Cristina A. Barante Jane V. Loyola Eden C. Moron Christel Angel S. Marcial Cristy Mae M. Pamplona Ayesa T. Napo