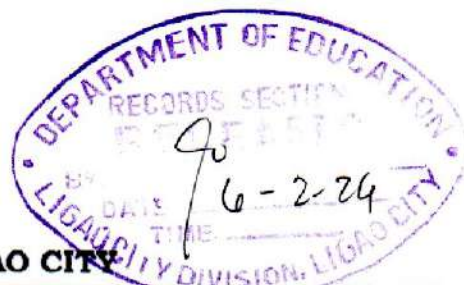




Republic of the Philippines
Department of Education
Region V- Bicol



SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. **0193**, s.2026

60226276

June 2, 2026

FINALIZATION OF THE SUPPLEMENTARY AND CONTEXTUALIZED LITERACY LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chief Education Supervisors, (CID/SGOD)
Public and Private Elementary and Secondary School Heads
All Other Concerned

1. In line with the Schools Division Office's commitment to providing quality and developmentally appropriate learning resources for early grade learners, a **Finalization Workshop for Supplementary Materials for Early Grades** shall be conducted on **June 3, 2026, from 1:00 PM to 3:00 PM at the SDO Library Hub.**

2. The activity aims to review, refine, and finalize the illustrations, layout, and overall design of the developed supplementary materials to ensure their accuracy, visual appeal, age-appropriateness, and alignment with curriculum standards. The activity will serve as a collaborative venue for illustrators and layout artists to consolidate revisions and prepare the materials for final production and reproduction.

3. The following personnel are requested to attend the said activity:

No	Name	School	Task/Role
1	Kenneth Joseph Ocampo	Ligao NHS	Layout Artist
2	Roselyn Cervantes	Ligao NHS	Layout Artist
3	Al Xavier Galicia	Ligao NHS	Layout Artist
4	Jed Adra	Allang ES	Illustrator
5	Lourdes Perillo	Paulog ES	Illustrator

4. Travel and other incidental expenses incurred by participants shall be charged against available local funds, subject to existing accounting and auditing rules and regulations.

5. For information and guidance.

NYMPHA D. GUEMO
Schools Division Superintendent