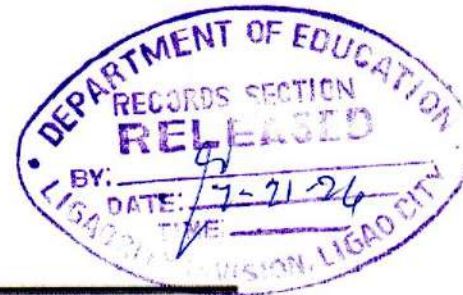




Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

72126354

July 21, 2026

DIVISION MEMORANDUM

No. **0353**, s. 2026

ORIENTATION ON THE IMPLEMENTING GUIDELINES ON SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT DISTRIBUTION PROGRAM (SSEEDP), PLANNING CONFERENCE AND IMPLEMENTATION OF THE DIVISION ANNUAL SPORTS PROGRAM FOR SY 2026 - 2027

To: Asst. Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
School Heads of Elementary and Secondary Public and Private Schools
School Sports Coordinators and Facilitators
All Others Concerned

1. To ensure orderly and smooth implementation of the Sports Supplies and Equipment Enhance Distribution Program (SSEEDP) and the School Sports for SY 2026 - 2027, this Office will conduct an Orientation Guidelines on SSEEDP, Planning Conference and Implementation of the Division Annual Sports Program on July 25, 2026, Saturday at LWCES (B) Gym at 8:00am.
2. Participants in this activity are the School Heads and the School Sports Coordinators of all public elementary and secondary schools of SDO Ligao City.
3. Participants are entitled to Vacation Service Credits (VSCs) in accordance with DepEd Order No. 13, s. 2024, " Revised Guidelines on the Grant of VSCs for Teachers " or Compensatory Overtime Credits (COCs) pursuant to CSC-DBM Joint Circular No. 2 s. 2004, "Non-Monetary Remuneration for Overtime Services Rendered", whichever is applicable.
4. For the information and guidance of all concerned.


NYMPHA D. GUEMO
Schools Division Superintendent



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