



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

22426148

February 24, 2026

DIVISION MEMORANDUM
No. 0107, s. 2026

**ADMINISTRATION OF THE 2025 ALTERNATIVE LEARNING SYSTEM
ACCREDITATION & EQUIVALENCY (A & E) TEST**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, (CID)
Division ALS Focal Person
Division Testing Coordinator
All Others Concerned

1. Relative to Memorandum OULS-2026-2-079 issued by the Office of Undersecretary for Learning Systems, this Office informs all concerned that the administration of the A & E Test, originally scheduled for **March 1, 2026** per DepEd Memorandum No. 100, s. 2025, is hereby rescheduled to **March 29, 2026**. This change in schedule has been brought about by needed adjustments in procurement timelines.

2. Meanwhile, here are the additional guidelines for the administration of the A&E Test.

2.1 Testing Schedule

a. The test administration of the 2025 A&E is scheduled on March 29, 2026 (Sunday).

2.2 Test-takers

a. As stipulated in DM No. 100, s. 2025, the test shall be administered to all **eligible A&E test applicants**, who registered at the identified and designated registration centers by the Schools Division Superintendent (SDS).

b. Learners with Disabilities (LWDs) may also be assessed, provided that the test accommodations stipulated in Section 9 of DepEd Order No. 55, s. 2016 are met.

2.3 Test Materials

a. The Test Booklets (TBs) and Answer Sheets (ASs) are placed separately in original boxes. After the test, the TBs and ASs must be returned to their respective original boxes.

b. **Photocopying of the TB and ASs is NOT allowed.** The integrity of the test before, during, and after test administration must be maintained.

c. All testing personnel must ensure the completeness of TBs and ASs in their respective boxes. If a test material is reported missing, a **thorough search** should be done, and reported immediately to the Division Testing Coordinator.



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- d. The following information from the Answer Sheets is needed by the examinees prior to the test:

- i. Region, Division, and Testing Center Codes;

Example:

E	1	2	-	0	1
Region Code		Division Code		Testing Center Code	

Note: The testing center code depends on the number of testing centers in the SDO.

- ii. Learner Reference Number (LRN);
iii. ALS Learning Modality; and
iv. Last Grade Level Passed in Formal School.

2.4 Arrangement of Examinees in the Testing Room

- a. The seating arrangement of the examinees must be in alphabetical order.
b. Other appropriate seating arrangements may be implemented to respect cultural considerations related to gender in certain communities.

2.5 Test Accommodations for Learners with Disabilities (LWDs)

- a. Pursuant to **Section 9 of DepEd Order No. 55, s. 2016**, the inclusion of Learners with Disabilities (LWDs) in national assessments aims to measure their progress in the attainment of the ALS curriculum standards.
b. The testing room of the LWDs should be separate, accessible, and must be situated at the ground floor near clean restrooms suitable for persons with disabilities.
c. The LWDs must be grouped as follows:
i. Learners who have difficulty seeing
ii. Learners who have difficulty hearing
iii. Learners who have difficulty remembering/concentrating
iv. Learners who have mobility difficulties
v. Learners who have difficulty communicating
d. The Assistant Examiner (AE) must provide LWDs ample time to read and answer the test.
e. Flexibility such as allowing test takers to stand up once in a while or get out of the room, for those who have difficulty concentrating, may apply.
f. AEs who are qualified sign language interpreters shall ensure that all oral instructions during test administration are adequately interpreted to those who have difficulty hearing.



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- g. For examinees with difficulty seeing, alternative response formats can be used, such as the oral modality, wherein the RE/AE reads the test items to the examinee and shades the answers in the Answer Sheet for the examinee. These alternative formats may also be used by other learners as needed.
- h. REs/AEs may allow personal assistants to help test-takers with mobility difficulties move about in the testing room, provided that these companions sign an **Oath of Confidentiality**.

2.6 Test Accommodations for Persons Deprived of Liberty (PDL)

- a. All PDL shall be treated with utmost respect and shall not be discriminated against.
- b. The special circumstances of PDL, who are also LWDs, shall be taken into consideration and test accommodations for LWDs must be observed.

2.7 Breach of Security in National Examinations and Corresponding Sanctions

- a. As stipulated in **Section 13 of DepEd Order No. 55, s. 2016**, any act that compromises the security and integrity of national examinations shall be considered a violation.

2.8 Passing Score and List of A&E Test Passers

- a. The passing score for the 2025 Accreditation and Equivalency (A&E) Test is **60%** as per DepEd Memorandum No. 100, s.2025. On the other hand, the list of A&E Test Passers and delivery of the Certificate of Ratings (CORs) shall be announced in a separate Memorandum.

2.9 Delivery and Retrieval of Test Materials

- a. The **Division Testing Coordinator (DTC)** or an **authorized designate** such as the Property Custodian shall be responsible for receiving and releasing test materials to and from the **Front Cargo Forwarders, Inc.**
- b. **Front Cargo Forwarders, Inc.** shall retrieve the test materials the **day after the test administration** and deliver the boxes containing the ASs to the official service provider for test data processing.
- c. Security measures must be observed in the delivery and retrieval of test materials.

2.10 Contact Information of the Official Forwarder

- a. For the delivery and retrieval of test materials, DTCs are advised to contact **Front Cargo Forwarders, Inc.**, the official forwarder of DepEd for the A & E Test, through the following contact details:

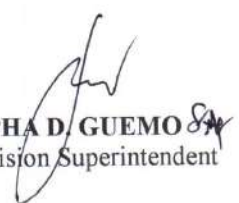
Name of Service Provider	Front Cargo Forwarders, Inc.
Name of Representative	Ethelwolda Edejer
Contact Number	0966 486 1750



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- b. For the successful implementation of the A&E Test, the Schools Division Office shall coordinate with the Bureau of Education Assessment – Education Assessment Division (BEA-EAD) through the following contact details: (02) 8631-2589 and bea.cad@deped.gov.ph.
3. For information, guidance, and widest dissemination.


NYMPHA D. GUOMO
Schools Division Superintendent



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