



Republic of the Philippines
Department of Education
Region V-Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent



70226332

July 2, 2026

DIVISION MEMORANDUM

No. 0334 s. 2026

**SUBMISSION OF UPDATED PROJECT PROCUREMENT
MANAGEMENT PLAN (PPMP) FY 2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Administrative Officer V
Unit Heads
All Others Concerned

1. In line with the Government Procurement Policy Board (GPPB) advisory reminding all Procuring Entities to submit their Updated Annual Procurement Plan (APP), all concerned offices and end-user/implementing units are hereby requested to review and update their respective Project Procurement Management Plans (PPMPs) for FY 2026.
2. The updated PPMPs shall reflect the current procurement requirements of each office, including any changes in quantities, specifications, schedules, and budget allocations, and shall be aligned with approved programs, projects, activities, and the Updated APP.
3. The updated PPMPs shall be numbered accordingly and shall be submitted to the Procurement Unit on or before **July 23, 2026** to support the consolidation and finalization of the Updated APP for FY 2026 and ensure compliance with procurement requirements.
4. For assistance or clarification/s, coordinate with Ms. Rudissa O. Espinosa, Administrative Officer IV-Procurement Unit.
5. For information, guidance and compliance.

NYMPHA D. GUEMO
Schools Division Superintendent



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SUBMISSION OF ANNUAL PROCUREMENT PLAN (APP) AND PROCUREMENT MONITORING REPORT

Reiteration of GPPB-TSO Advisory No. 002
13 January 2026

www.gppb.gov.ph Government Procurement PH gppb@gppb.gov.ph



SUBMISSION OF THE UPDATED AND APPROVED ANNUAL PROCUREMENT PLAN (APP) FOR THE FIRST SEMESTER OF CY 2026



SUBMISSION SCHEDULE

Deadline: Submit on or before **July 31, 2026**



APP SUBMISSION FORM PORTAL

tinyurl.com/APP2026FirstSem

Note: The submission link is now open for the submission.

*Same as <https://forms.office.com/r/YF105MR255>

www.gppb.gov.ph Government Procurement PH gppb@gppb.gov.ph