



Republic of the Philippines
Department of Education
Region V– Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

July 15, 2026

DIVISION MEMORANDUM
No. **0350** s. 2026

71626351

**IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM (SBFP)
FOR SY 2026-2027**

To: Assistant Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Public Elementary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 13, s. 2026 dated June 4, 2026 titled "Institutional Guidelines on the Implementation of School-Based Feeding Program" and in compliance with the provisions of RA No. 11037 or the "Masustanyang Pagkain Para sa Batang Pilipino Act", all public elementary schools shall implement the School-Based Feeding Program for SY 2026-2027 effective **July 20, 2026**.
2. The program shall be implemented for a total of **105 feeding days**, consisting of 86 days of Hot Meals and 19 days of Nutritious Food Products (NFP). Hot Meals shall serve as the primary feeding modality during regular school days while NFP shall be provided during end-of-term breaks and holidays, when the preparation and serving of hot meals are not feasible, in accordance with the existing guidelines. Hot meals shall be prepared in the respective schools following the approved **40-day Unified Cycle Menu**. The use of artificial food enhancers is highly discouraged. Instead, schools are encouraged to use natural seasonings to enhance flavors and to use iodized salt in meal preparation to support food fortification and improve the micronutrient content of meals.
3. The program shall cover the following beneficiaries:
 - a. all Kindergarten and Grade 1 learners enrolled in public elementary schools
 - b. identified severely wasted and wasted learners in Grades 2 to 6; and
 - c. selected severely stunted and stunted learners, learners from economically challenged families, and LARDO (Learners at-risk of Dropping-Out), in Grades 2 to 6, subject to the criteria and allocation provided under the SBFP guidelines.
4. Schools shall secure the written informed consent of the parents or legal guardians of identified beneficiaries prior to the program implementation.
5. SBFP implementers shall prepare and observe the following food safety protocols:
 - a. updated Sanitary Permit;
 - b. updated water analysis (Coliform Test) for potability and safe water use;
 - c. designated hand-washing area;
 - d. updated health records and valid health certificates for food handlers;



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- e. food handlers shall perform the proper hand-washing technique before and after handling food;
 - f. always wear the standard food handler's personal protective equipment (PPE) inside the food preparation and serving area, such as but not limited to apron, hairnet, spit guard or face mask, hand gloves, etc.;
 - g. clean and sanitize equipment and the food preparation area before and after use;
 - h. provide three (3) properly labelled trash bins (e.g., biodegradable, non-biodegradable, and recyclable) and observe proper waste management.
6. It is highly recommended that the distribution of hot meals shall be done in the designated feeding area. Each school may design a schedule and method of distribution strictly observing food safety standards and hygiene protocols. In cases when a beneficiary is absent, the parent/guardian may claim the food share provided they will sign the attendance sheet (SBFP Form 3) to acknowledge receipt.
7. In the event of unexpected suspension of classes, the school feeding coordinator shall prepare and submit a **Catch-up Feeding Plan** indicating the proposed schedule and implementation arrangements to facilitate the completion of the prescribed feeding days. Double feeding may only be implemented upon approval of the DepEd Regional Office V. Schools shall ensure that the implementation of double feeding complies with existing SBFP policies and food safety standards.
8. Likewise, schools may opt to hire parent volunteers, temporary laborers or feeding assistants, who shall be responsible for the preparation, cooking, and serving of hot meals to the intended SBFP beneficiaries. Their honorarium may be charged against the downloaded school operational expenses, subject to the usual accounting and auditing rules and regulations.
9. Schools Heads and the designated school feeding coordinators shall oversee the efficient implementation of the program, ensure proper utilization of funds, maintain complete and accurate documentation and submit the required reports within the prescribed timelines. Likewise, Health and Nutrition Unit (HNU) personnel shall conduct regular monitoring and technical assistance in their assigned schools to ensure compliance with SBFP policies, food safety standards and program implementation guidelines.
10. For information and guidance of all concerned.


NYMPHA D. GUEMO
Schools Division Superintendent