



Republic of the Philippines
Department of Education
Region V- Bicol



SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

August 20, 2026

DIVISION MEMORANDUM
No. **0417**, s. 2026

82026454

**CONDUCT OF THE NATIONWIDE SIMULTANEOUS SCHOOL SAFETY DRILL FOR
ACTIVE ATTACK INCIDENTS**

To: Asst. Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Elementary and Secondary School Heads
All concerned

1. In reference to **Regional Memorandum No. 01113, s. 2026**, all public elementary and secondary schools are enjoined to participate in the **Nationwide Simultaneous School Safety Drill for Active Attack Incidents** on **August 25, 2026**.
2. The activity aims to strengthen the preparedness of schools in preventing and responding to active attack incidents, enhance coordination with emergency responders and stakeholders, and validate the school's localized contingency plan.
3. Prior to the drill, all schools shall:
 - a. **Review, update, and localize** their School Contingency Plan for Active Attack Incidents;
 - b. Ensure the availability of appropriate **classroom security measures, emergency communication procedures, safe rooms, evacuation routes, and family reunification areas**;
 - c. Coordinate with relevant stakeholders, particularly the **PNP, BFP, LGU/LDRRMO, PTA, and other emergency response partners**, and invite at least one representative to serve as an **external evaluator**;
 - d. **Activate the School DRRM Team** and ensure that members understand their respective roles and responsibilities; and
 - e. Conduct the drill following the prescribed procedures covering **pre-incident preparation, lockdown, emergency communication, law enforcement/EMS coordination, evacuation and family reunification, post-incident recovery, Psychological First Aid, learning continuity, and After-Action Review (AAR)**.
4. The conduct of the drill shall prioritize the **safety and psychological well-being of learners and personnel**. All simulations shall be age-appropriate, trauma-informed, and focused on preparedness and protective actions.
5. Schools unable to conduct the drill on August 25, 2026 shall immediately inform the **Division DRRM Coordinator**, stating the reason and proposed date for its conduct.



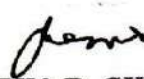
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6. All schools shall submit the required reports through the prescribed **Nationwide Simultaneous School Safety Drill for Active Attack Incidents Online Reporting Form**, including:
- Accomplished Evaluation Form;
 - Means of Verification (MOVs), including photo/video documentation; and
 - Updated School Contingency Plan for Active Attack Incidents.

Online Reporting Form: <https://forms.gie/2iuBchYGURSEYA7s9>

8. For information, guidance, and strict compliance.


NYMPHA D. GUOMO
Schools Division Superintendent

Encl.: Conduct of the Nationwide simultaneous School Safety Drill for Active Attack Incidents
Reference: Regional Memorandum No. 01113 s. 2026

SGOD-DRRM/JBG-007 '26



Republic of the Philippines
Department of Education
REGION V - BICOL



20 August 2026

REGIONAL MEMORANDUM
No. 01113 s. 2026

**CONDUCT OF THE NATIONWIDE SIMULTANEOUS SCHOOL SAFETY DRILL
FOR ACTIVE ATTACK INCIDENTS**

To : Schools Division Superintendents
Regional and Division DRRM Coordinators
Division DRRM Coordinators
Public Elementary and Secondary School Heads
School Public Assistance Coordinators
All Concerned

1. Relative to the Memorandum on the Conduct of the Nationwide Simultaneous School Safety Drill for Active Attack Incidents in all public/private schools set on August 25, 2026, DepEd Regional Office V, in collaboration with the Division of Albay, the Local Government Unit (LGU), Philippine National Police (PNP), Parent-Teacher Association (PTA), and other relevant stakeholders, shall hold the Regional School Safety Drill at **San Fernando HS, Sto. Domingo, Albay**, on August 25, 2026, at 9:00 in the morning.

2. This is in view of the DepEd's commitment to ensure safe, secure, and resilient learning environments, and in response to the increasing occurrence of active shooting and other active attack incidents affecting schools and communities worldwide. The nationwide conduct of the National Simultaneous School Safety Drill for Active Attack Incidents is expected to strengthen schools' readiness to prevent and respond to active attack incidents, enhance coordination among school personnel and external partners, validate localized contingency plans, and promote continuous improvement in school emergency preparedness.

3. As part of this initiative, all public elementary and secondary schools and DepEd offices are enjoined to conduct the Nationwide Simultaneous School Safety Drill on the same date, August 25, 2026. Before the activity, the following measures shall be undertaken:

- a. Develop, review, update, and localize the School Contingency Plan for Active Attack Incidents, and coordinate its implementation with the Local Government Unit (LGU), Philippine National Police (PNP), Parent-Teacher Association (PTA), and other relevant stakeholders;
- b. Identify and address preparedness requirements necessary for the conduct of the drill, including:
 - Installation of double-locking mechanisms or other appropriate classroom security measures;



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- Posting of Information, Education and Communication (IEC) materials;
 - Identification of family reunification areas;
 - Designation of safe rooms, evacuation routes, and emergency communication procedures, and
 - Adoption of other preparedness measures appropriate to the school's risk assessment.
- c. Coordinate with stakeholders and invite at least one (1) Expert as an External Evaluator. Schools shall coordinate with the Parents Teachers Association (PTA), Local Government Unit (LGU), Philippine National Police (PNP), Bureau of Fire Protection (BFP), Local Disaster Risk Reduction and Management Office (LDRRMO), and other relevant partners to ensure the orderly conduct of the drill. Schools shall likewise invite one (1) representative from the stakeholders or other appropriate emergency response agencies to serve as an external evaluator and provide observations and recommendations to improve the school's contingency plan and future school safety drills.
- d. Activate the School Disaster Risk Reduction and Management (SDRRM) Team. This is to ensure that members perform their respective responsibilities in accordance with the localized contingency plan.
4. For the School Safety Drill, all schools must follow these procedures as stipulated in the said Memorandum:
- Part 1: Pre-Incident – Preparation and Prevention
 - Incident Management Team (IMT) Activation Matrix
 - Physical Site Hardening Checklist and Logistics
 - Part 2: During the Incident
 - Threat is Inside the Building (Lockdown)
 - Emergency Communications Directory
 - Part 3: Law Enforcement, Mass Casualty, and Evacuation Protocols
 - Reacting to arriving PNP
 - Emergency Medical Services (EMS) and Triage Integration
 - Off-Site Evacuation and Family Reunification Plan
 - Part 4: Post-Incident – Recovery and Learning Continuity
 - Psychological First Aid (PFA) Implementation
 - DepEd 4 H Learning Continuity Matrix (Hinto, Hinga, Hinay, Hayo)
 - After-Action Review (AAR) Commitment
5. The practical guides, templates, and tools to help the schools develop and strengthen their contingency plans can be accessed through this link:

<https://bit.ly/4oSmov8>



6. All schools are further reminded that the conduct of the drill should prioritize the safety and psychological well-being of learners and personnel. Simulation activities shall be age-appropriate, trauma-informed, and focused on preparedness, protective actions, coordinated response, and post-incident recovery. A copy of the BILIB GTS contextualized Psychological First Aid (PFA) Modules, which can be used by PFA Providers and/or Facilitators for the provision of psychosocial support services to learners, can be found through this link:

https://bit.ly/BILIB-GTS_PPT



7. The Roles and Responsibilities of the DepEd Offices are indicated below to facilitate the orderly implementation of the activity:

- Regional Office – through the Regional DRRM Coordinator, shall monitor implementation and provide technical assistance to Schools Division Offices.
- Schools Division Offices, through the Division DRRM Coordinators, shall monitor schools, provide technical assistance, and validate submissions, as necessary.
- School Heads, through the School DRRM Coordinators, shall localize and implement the contingency plan, activate the SDRRM Team, coordinate with stakeholders, facilitate the conduct of the drill, invite an external evaluator, and submit all required reports through the official online reporting platform.

8. Schools that are unable to conduct the drill on August 25, 2026 shall immediately notify their respective Division DRRM Coordinator, indicating the reason for postponement and the proposed schedule for implementation.

9. All schools must submit the required reports through the Nationwide Simultaneous School Safety Drill for Active Attack Incidents Online Reporting Form, which should include:

- Accomplished Evaluation Form
- Means of Verification (MOVs), including photo and video of documentation; and
- Updated School Contingency Plan for Active Attack Incidents

Online Reporting Form: <https://forms.gle/2iuBchYGURSEYA7s9>

10. All Schools Division Offices (SDOs) are also requested to submit the Division Consolidated Report on the total number of schools that conducted the School Safety Drill on August 25, 2026.

11. Coordination Meeting and School Visit and Preparations will be held on the following dates for the School Safety Drill:

<i>Activity</i>	<i>Date</i>	<i>Concerned Persons</i>
Initial Meeting	August 20, 2026, 9:00 am Venue: SDO Albay	Regional/Division DRRM Team and Division Officials
School Visit and Preparations Meeting with Stakeholders (PNP, BFP, Brgy. Officials, MLGU)	August 20, 2026, 2:00 pm Venue: San Fernando HS, Sto. Domingo, Albay	Regional/Division DRRM Team and Division Officials

12. Meals and other incidental expenses relative to the conduct of the Activity shall be charged against local funds, Regional/Division/School MOOE, and other fund sources subject to the usual accounting and auditing rules and regulations.

13. Immediate dissemination of and strict compliance with this Memorandum is desired.


BEBIANO I. SENTILLAS
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Encls:As stated
To be indicated in the Perpetual Index
under the following subjects:
ESSD/SAFETY/DRILL

ESSD-SPPS-DRRM/jll-mcgb-jc
8/20/2026