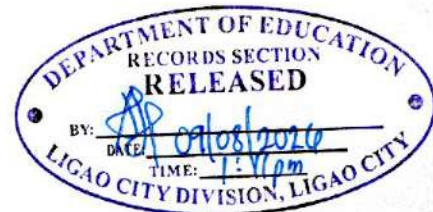


Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

90826491

September 8, 2026

DIVISION MEMORANDUM

No. ~~444~~ s. 2026

ADVISORY TO DIVISION MEMORANDUM NO. 443, s. 2026

Participation in the 20th Regional Alternative Learning System
Out-of-School Youths/Adults (OSYs/OSAs) Encampment

To: Assistant Schools Division Superintendent
Chief Education Supervisor, (CID)
Division ALS Focal Person
Education Program Specialist-II, ALS
ALS Teachers (DepEd Delivered)
Community ALS Implementors (CAIs)
BP-OSA Instructional Managers
ALS SHS Implementing Schools
All Others Concerned

1. This is to inform all concerned that **Karen R. Chavez, ALS Teacher**, shall serve as an additional participant in the 20th Regional Alternative Learning System Out-of-School Youths/Adults (OSYs/OSAs) Encampment on September 8-12, 2026.
2. The designated teacher shall work closely with the Registration Committee and other concerned committees and shall perform the following Terms of Reference:
 - a. Assist in the registration and verification of participants, including the preparation, organization, and updating of attendance sheets, registration forms, identification materials, and other necessary documents.
 - b. Manage the Secretariat functions, including the preparation, reproduction, filing, consolidation, and safekeeping of activity-related documents, communications, attendance records, and other administrative requirements.
 - c. Provide administrative and documentation support to the Registration Committee and Camp Management, including the preparation of reports and other documents that may be assigned in relation to the successful implementation of the encampment.
3. For information and guidance.


NYMPHA D. GUEMOD
Schools Division Superintendent