

Republic of the Philippines
Department of Education
Region V- Bicol



SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

81026407

August 06, 2026

DIVISION MEMORANDUM

No. 0392 s. 2026

**PARTICIPATION IN A COURSEWORK ON APPLIED BEHAVIORAL
ANALYSIS TECHNICIAN (ABAT) COURSEWORK**

To: Asst. Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Following the successful conduct of the previous Applied Behavior Analysis (ABA) Seminar, this Office shall continue to strengthen the competencies of SNED teachers by attending the ten-day online training on **Applied Behavior Analysis Technician (ABAT) Coursework on August 17-28, 2026**. The ten-day online coursework, which comprises forty hours (40-Hour), shall be held on weekdays from 5:00 p.m. to 9:00 p.m.
2. This activity aims to:
 - a. Enhance SNED teachers' knowledge and understanding of the fundamental principles, concepts, and ethical practices of Applied Behavior Analysis (ABA);
 - b. Strengthen their ability to implement positive, ethical, evidence-informed, and learner-centered behavior support strategies that address the individual needs of learners; and
 - c. Apply the knowledge and skills acquired from the coursework to improve classroom practices and enhance support for learners with disabilities.
3. The participants in this training are the SNED teachers listed in the attached enclosure. Attendance and active participation throughout the entire duration of the training are required to ensure successful completion of the coursework.



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4. The registration fee of Five Thousand Pesos (Php 5,000.00) per participant shall be charged against the SNED Program Support Funds, subject to the usual accounting and auditing rules and regulations. Participants shall receive the SNED Funds for the registration through **reimbursement** upon submission of the required supporting documents in accordance with existing DepEd policies.
5. Considering the limited slots available, the identified participants are requested to register as early as possible through the link: <https://forms.gle/r4MpfrWxq76dmTwu6>.
5. For information, guidance, and strict compliance.


NYMPHA D. GUOMO
Schools Division Superintendent

References:
As stated.

To be indicated in the Perpetual Index
under the following subjects:
LEARNERS/TEACHERS
SPECIAL NEEDS EDUCATION
TRAININGS/SEMINARS



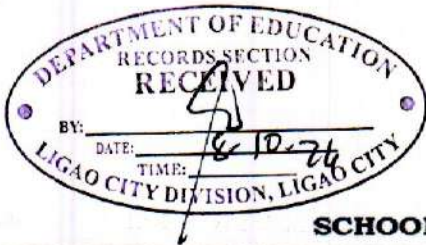
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SCHOOLS DIVISION OFFICE OF LIGAO CITY

Enclosure to Division Memo No. 0592, 2026

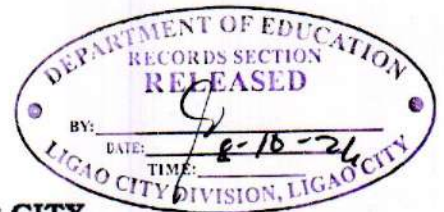
**LIST OF PARTICIPANTS IN A COURSEWORK ON APPLIED BEHAVIORAL
ANALYSIS TECHNICIAN (ABAT) COURSEWORK**

NAME	POSITION	SCHOOL
1. Vivian P. Sta. Maria	Teacher V(SNET II)	LWCES(B)
2. Nenet P. Poja	Master Teacher I	LWCES(B)
3. Eden O. Mosatalla	Teacher IV (SNET I)	LWCES(B)
4. Christine Joy N. Daluz	Teacher V (SNET II)	LWCES(B)
5. Maryjoy A. Marquez	Teacher V (SNET II)	LWCES(B)
6. Gina O. Betito	Master Teacher I	LWCES(B)
7. Maria Angelica R. Salimbao	Teacher V (SNET II)	LWCES(B)
8. Agnes P. Pobar	Teacher IV (SNET I)	LWCES(B)
9. Megan Louella Jo O. Palmes	Teacher VI	Paulba E/S
10. Agnes Resare	Teacher VI (SNET III)	LNHS
11. Romy Pintor	Teacher V (SNET II)	LNHS
12. Elixer M. Ubalde	Master Teacher I	LNHS
13. Sherlyn Gubot	Teacher IV (SNET I)	LNHS
14. Francis Batalla	Teacher IV (SNET I)	LWCES (B)
15. Ginalyn C. Regondola	Teacher IV (SNET I)	Paulba E/S
16. Vanessa G. Mendoza	Teacher VI	Bacong E/S
17. Leo S. Moral	SNED Focal Person	SDO Ligao City



Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

August 10, 2026

81026408

DIVISION MEMORANDUM

No. **0393** s. 2026

PREVENTIVE PROTOCOLS AGAINST HAND, FOOT, AND MOUTH DISEASE (HFMD)

To: Public Elementary School Heads
School Health Personnel/ Designated Clinic Teachers
All Others Concerned

1. In view of reported cases of **Hand, Foot, and Mouth Disease (HFMD)** among school-aged children, this Office directs all elementary schools to enforce strict preventive hygiene measures and containment protocols.

2. To prevent the transmission of this highly contagious viral illness, all School Heads and personnel must implement the following multi-setting measures:

A. School Prevention Measures

- Mandatory Handwashing:** Schedule supervised handwashing with soap and running water before meals and after restroom use
- Sanitation Supplies:** Ensure stable water supply and provide antibacterial soap or 70% alcohol in all classrooms and clinics.
- Daily Disinfection:** Sanitize desks, doorknobs, shared learning materials, and playground facilities at the end of every school day.
- No-Sharing Policy:** Enforce strict restrictions on sharing food containers, water bottles, utensils, and towels.

B. Home Prevention Measures (For Information of Parents)

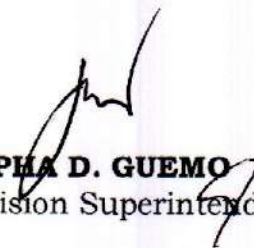
- Daily Screening:** Check children for fever, mouth sores, or red spots on palms and soles before sending them to school.
 - Strict Isolation:** Keep children with symptoms at home. Do not bring them to public places.
3. If a learner is suspected to have HFMD while inside the school, personnel must execute the following **Immediate Management Protocol**:
- Step 1: **Isolate** – Transfer the suspected learner immediately to the school clinic or designated isolation space.



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- Step 2: *Notify* – Inform the parents or guardians to fetch the learner immediately for medical evaluation.
 - Step 3: *Quarantine* – Impose a strict 7 to 10 days home isolation period. Blisters must dry up completely before return.
 - Step 4: *Decontaminate* – Disinfect the learner's classroom, armchair, and touched objects immediately.
 - Step 5: *Report* – Submit an immediate case report to the Division Health and Nutrition Unit for tracking.
4. **Return-to-School Requirement:** Affected learners shall only return to face-to-face classes upon submitting a valid Medical Certificate from a licensed physician or the Local Health Office. Advisers must provide **Alternative Delivery Modes (ADM)** to ensure learning continuity during quarantine.
5. Immediate dissemination of and strict compliance with this Memorandum are directed.


NYMPHA D. GUEMO
Schools Division Superintendent