DEPARTMENT OF EDUCATION
RECORDS SECTION
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DATE: 8-26-24
TIME:
LIGAO CITY DIVISION, LIGAO CITY

Republic of the Philippines
Department of Education
Region V– Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY

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DATE: 8-26-24
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LIGAO CITY DIVISION, LIGAO CITY

August 26, 2026

DIVISION MEMORANDUM
No. 0425 s. 2026

82626466

PHASE 2 QUALITY ASSURANCE AND FINAL VALIDATION OF ALS CONTEXTUALIZED SESSION GUIDES

TO : Asst. Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Schools District Supervisors
Education Program Supervisors
EPS-II-ALS
ALS Teachers
Community ALS Implementers
All Others Concerned

1. Pursuant to *DepEd Order No. 76, s. 2011* (*Guidelines on the Implementation of the Learning Resources Management and Development System*) and *Republic Act No.10533* (*Enhanced Basic Education Act of 2013*), which mandate strict quality assurance for locally developed learning materials, the Curriculum Implementation Division through the ALS in-charge of the program will conduct the *Phase 2 Quality Assurance and Final Validation of ALS Contextualized Session Guides* on *Sept.3, 2026* at St. Elmo's Event Hall, Batang Ligao City.

2. This training workshop aims to:

a. **Validate Pedagogical Alignment:** Ensure session guides strictly adhere to DepEd-ALS curriculum standards, learning competencies, and instructional strategies.
b. **Contextualization and Cultural Sensitivity:** Evaluate whether local context, language, and cultural elements are appropriately and respectfully integrated.
c. **Assess Operational Usability:** Determine the practical feasibility of using the session guides in community learning centers.
d. **Finalize Material Readiness:** Final LRMDS quality assurance to make the session guides ready for printing, pilot testing on division-wide rollout.

Address: Binatagan Ligao City, 4504
Telephone: (052) 485-2496
Email-Address: ligao.city@deped.gov.ph
Website: https://depedligaocity.net

3. The participants to this activity are: EPSs, PSDSs/ALS focal person, 2 EPSA,PDO and Division Librarian who will serve as technical provider and resource speakers, additionally 20 ALS Teachers and 14 CAIs. Participants are advised to bring their laptop with internet data connection, reference materials, and extension cords for the workshop.

4. Enclosed in this memorandum are the following:

Enclosure No. 1 Training Matrix
Enclosure No. 2 List of participants and working committees
Enclosure No. 3 Learning resource evaluation form

5. Expenses for meals, venue and materials shall be charged against ALS Program support fund subject to the usual accounting and auditing rules and regulations.

6. For information and guidance of all concerned.

NYMPHA D. GUEMO
Schools Division Superintendent

Enclosure No. 1

PHASE 2 QUALITY ASSURANCE AND FINAL VALIDATION OF ALS CONTEXTUALIZED SESSION GUIDES

September 3, 2026

ACTIVITY MATRIX

Time	Activity / Topic	Resource Person/Facilitators
8:00-8:30	Registration and Opening Program	Committee In-charge
8:30-9:30	Quality Assurance Guidelines & Evaluation Tools	Rommel Carl Peralta EPS-LRMDS
9:30-10:30	How to prepare ILAW session guide	Andie G. Sario PSDS
10:30-12:00	Content and Pedagogical Validation/Feedback session	EPSs/PSDSs
12:00-1:00	LUNCH BREAK	
1:00-2:30	Integration of revision by writers with validators support	Participants/EPSs/PSDss/EPSA
2:30-4:30	Presentation of Quality Assured Session Guides	Teacher Participants
4:30-5:00	Closing Program and Awarding of Certificates	Committee In-Charge

Enclosure No. 2

LIST OF PARTICIPANTS

LEARNING STRAND	ALS Teacher/Ims/CAIs	Facilitator and QA	Co-Assistant QA
LS 1 COMMUNICATION SKILLS English	1.Anna Lisa F. Sacayan-E 2.Trica M.Sombese- F 3.Kimpee Payonga-E 4 Laiza G. Almojuela-Sus 5.Johnna T.Relao-F 6.Dyan M. Palma-F 7.Magel C. Adra-F 8.Lorena C. Callope-F	Maria. Grecia M. Renolayan EPS- English	Rommel Carl Peralta Jay Bolanos Joan B. Quipid Lourdes S. Morales
LS 1 COMMUNICATION SKILLS Filipino		Leopoldo Brizuela Jr. EPS-Filipino	
LS 2 SCIENTIFIC & CRITICAL THINKING	1.Candy F. Locardo 2.Shiela N. Pesito-E 3.Analyn E. Bobis 4.Milyn L. Moreno 5.Vanessa V. Pesante 6.Karen R. Chavez 7.Melody E. Matias 8.Emee Perpetua N. Reonal	Jocelyn P.Navera EPS-Science	Alvin P. Pocua Alex Alano Wilfredo Calacday
LS 3 MATH & PROBLEM SOLVING	1.Jomar P. Ariola 2.Reymond P.Prelligera 3.Benson T. Carinaga 4.Marwin T. Manga 5.Ellaine Ann D. Demaguila 6.Emee Perpetua N. Reonal 7.Carla B.Arenas 8.Blessly Ann N. Colle 9.Kristine Joy Almazar	Jojim Cordova EPS-Math	Emile G. Prudente Elwood Prias Judy R. Madriaga
LS 4 LIFE AND CAREER SKILLS	1.Maila C. Timog 2.Mylen M. Raborar 3.Gretchen C. Labis 4.Rommel B.Billones	Ronald Lucena EPS-TLE	Geraldine R. Carillo Grace G. Saret Andie G. Sario Maribeth D. Villareal
LS 5 PAG-UNAWA SA SARILI AT LIPUNAN	1.Regine B. Merced 2.Yvette Amor S. Lloren 3.Rojan O.Besin	Jose Nobela EPS-AP	
LS 6 DIGITAL CITIZENSHIP	1.Chona B. Rebibis 2.Clemente B. Cipriano Jr. 3.Joie Dayandante		

TECHNICAL WORKING COMMITTEE

Committee on:	In-Charge
Registration /Attendance/ Food	Maila C. Timog/Melody Matias
Backdraft/Program/Certificate	Candy F. Locardo/Karen Chavez
Documentation	Emee/Anna Lisa Sacayan/Shiela Pesito
Printing & Reproduction	Yvette Amor S. Lloren/Rojan O. Besin
IT	Reymond P. Prelligera/Clemente Cipriano
Emcee	Trica Sombese/Vanessa Pesante
M&E	Pamela Garcia

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ENCLOSURE NO. 3

LR Form No. B.1 : **LEARNING RESOURCE (LR) EVALUATION FORM**

Evaluation Rating Sheet for PRINT Resources

LR Title:_____
Developer/s:_____
Copyright Year:_____ Subject:_____
Grade Level:_____ Type of Material:_____

Instructions: Examine the material carefully and for each evaluation criterion consider the extent to which the resource meets the criteria. Check the appropriate number [with **4** being *Very Satisfactory (VS)*; **3** - *Satisfactory (S)*; **2** - *Poor*; and **1** – *Not Satisfactory*]. For a rating below 4, write your comments/justifications on each evaluation criterion. If an evaluation criterion is ***Not Applicable (NA)***, the material is rated **3** on that criteria. (Not Applicable means that the criteria is not relevant to the resource being evaluated. It is given the score of 3 so that the evaluation score for each factor reflects only the performance against criteria that are relevant to the nature of the resource being evaluated). Attach extra sheets if necessary. Your report may be completed in soft or hardcopy. Please write legibly if completing in hardcopy

Factor 1: Content	V S 4	S/NA 3	Poor 2	Not Satisfactory 1
1. Content is suitable to the student's level of development.				
2. Material contributes to the achievement of specific objectives of the subject area and grade/year level for which it is intended.				
3. Material provides for the development of higher cognitive skills such as critical thinking, creativity, learning by doing, inquiry, problem solving, etc.				
4. Material is free of ideological, cultural, religious, racial, and gender biases and prejudices.				
5.Material enhances the development of desirable values and traits such as: (Put a check (✓) mark only to the applicable values and traits)				

	5.1	Pride in being a Filipino		5.8	Honesty and trustworthiness
	5.2	Scientific attitude and reasoning		5.9	Ability to know right from wrong
	5.3	Desire for excellence		5.10	Respect
	5.4	Love for country		5.11	Critical and creative thinking
	5.5	Helpfulness/Teamwork/Cooperation		5.12	Productive work
	5.6	Unity		5.13	Other: (Please specify)
	5.7	Desire to learn new things			

6. Material has the potential to arouse interest of target reader.				
7. Adequate warning/cautionary notes are provided in topics and activities where safety and health are of concern.				
Total Points				
Note: Resource must score **at least 21 points** out of a maximum **28 points** to pass this criterion. Please put a check mark (√) on the appropriate box		**Passed**		
		Failed		

Factor 2: Format	V S 4	S/NA 3	Poor 2	Not Satisfactory 1
1.Prints				
1.1 Size of letters is appropriate to the intended user.				
1.2 Spaces between letters and words facilitate reading.				
1.3 Font is easy to read.				
1.4 Printing is of good quality (i.e., no broken letters, even density, correct alignment, properly placed screen registration).				
2. Illustrations				
2.1 Simple and easily recognizable.				
2.2 Clarify and supplement the text.				
2.3 Properly labelled or captioned (if applicable)				
2.4 Realistic / appropriate colors.				
2.5 Attractive and appealing.				
2.6 Culturally relevant.				
3. Design and Layout				
3.1 Attractive and pleasing to look at.				
3.2 Simple (i.e., does not distract the attention of the reader).				
3.3 Adequate illustration in relation to text.				
3.4 Harmonious blending of elements (e.g., illustrations and text).				
4. Paper and Binding				
4.1 Paper used contributes to easy reading.				
4.2 Durable binding to withstand frequent use.				
5. Size and Weight of Resource				

5.1 Easy to handle.				
5.2 Relatively light.				
Total Points				
Note: Resource must score **at least 54 points** out of a maximum **72 points** to pass this criterion. Please put a check mark on the appropriate box		**Passed**		
		Failed		

Factor 3: Presentation and Organization	**V S 4**	**S/NA 3**	**Poor 2**	**Not Satisfactory 1**
1. Presentation is engaging, interesting, and understandable.				
2. There is logical and smooth flow of ideas.				
3. Vocabulary level is adapted to target reader's likely experience and level of understanding.				
4. Length of sentences is suited to the comprehension level of the target reader.				
5. Sentences and paragraph structures are varied and interesting to the target reader.				
Total Points				
Note: Resource must score **at least 15 points** out of a maximum **20 points** to pass this criterion. Please put a check mark on the appropriate box		**Passed**		
		Failed		

Factor 4: Accuracy and Up-to-datedness of Information **Note down observations about the information contained in the material, citing specific pages where the following errors are found**	**Not present 4**	**Present but very minor & must be fixed 3**	**Present & requires major redevelopment 2**	**Poor Do not evaluate further. 1**
1. Conceptual errors.				
2. Factual errors.				
3. Grammatical errors.				
4. Computational errors.				
5. Obsolete information.				
6. Typographical and other minor errors (e.g., inappropriate or unclear illustrations, missing labels, wrong captions, etc.)				
Total Points				
Note: Resource must score **24** out of a maximum **24 points** to **pass** this criterion. Please put a check mark on the appropriate box.		**Passed**		
		Failed (All issues must be documented in the comments section.)		

Other Comments

(Please write your comments and recommendations on the material not captured in Factors 1-4. Use additional sheet if necessary.)

Recommendation

Note: Any material that fails factor 4 must not be recommended for use in public schools until the identified issues have been fixed. Any material that **fails in at least one of the four factors** of the evaluation rating should not be recommended for possible use in public schools.

(Please put a check mark (☐) in the appropriate box.)

iii. ☐ I / We recommend the approval of this material for possible use in public schools provided that the corrections / revisions included in this report are made. (For commercial resources (non-DepED owned resources) the Publisher must implement all recommended corrections / revisions in their next printing or provide errata.)

iv. ☐ I / We do not recommend the approval of this material for possible use in public schools for the reasons stated below and/or cited in this evaluation report. (Please use separate sheet if necessary.)

(Please sign below and at the back of each page.)

I/We certify that this evaluation report and recommendation are my/our own and have been made without any undue influence from others.

Division Quality Assurance Team

_____ Member

_____ Member

_____ Chairperson