



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

32526206

March 25, 2026

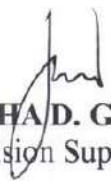
DIVISION MEMORANDUM

No. 0140, s. 2026

**ADVISORY TO DIVISION MEMORANDUM NO. 101, s. 2026
ADMINISTRATION OF THE 2025 ALTERNATIVE LEARNING SYSTEM
ACCREDITATION & EQUIVALENCY (A & E) TEST**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, (CID)
Division ALS Focal Person
Division Testing Coordinator
All Others Concerned

1. Relative to the Administration of the 2025 Alternative Learning System Accreditation & Equivalency (A & E) Test, this Office informs all testing personnel and ALS teachers of the conduct of the division virtual orientation on **March 26, 2026, from 3:00-5:00 pm** through MS Teams meeting link: <https://bit.ly/als-orientation2025>.
2. This orientation aims to ensure that they are well-informed and aligned with the policies, guidelines, and procedures in the administration of the A&E Test. It specifically seeks to clarify roles and responsibilities, reinforce adherence to test security and integrity protocols, and promote the standardized implementation of testing procedures.
3. The list of designated testing personnel is enclosed for reference.
4. For further guidance, Advisory No. 012, s. 2026 issued by the Bureau of Education Assessment is likewise enclosed.
5. The orientation, delivery and retrieval of test materials, as well as the examination day subsidies for qualified testing personnel, shall be charged to the NASBE Continuing Fund, subject to the usual accounting and auditing rules and regulations.
6. For information and guidance.


NYMPHA D. GUOMO
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY

Enclosure No. 1

**ADMINISTRATION OF THE 2025 ALTERNATIVE LEARNING SYSTEM
ACCREDITATION & EQUIVALENCY (A & E) TEST**

LIST OF TESTING PERSONNEL

No.	Name of Testing Personnel	Role	Room Assignment	Testing Center
1	Jessica U. Sayson	Chief Examiner		LNHS
2	Marites C. Castillo	Chief Examiner		BJMP
3	Melinda P. Barrameda	Room Examiner	Room 1 (Elem)	LNHS
4	Marife N. Tolarba	Room Examiner	Room 2 (Elem)	LNHS
5	Berne G. Malano	Room Examiner	Room 3 (JHS)	LNHS
6	Rosalyn B. Mestizo	Room Examiner	Room 4 (JHS)	LNHS
7	Cynthia P. Montero	Room Examiner	Room 5 (JHS)	LNHS
8	Ma. Suzette R. Podolig	Room Examiner	Room 6 (JHS)	LNHS
9	Irene P. Cardino	Room Examiner	Room 7 (JHS)	LNHS
10	Dolor M. Lopez	Room Examiner	Room 8 (JHS)	LNHS
11	Ralph Marlo Quitasol	Room Examiner	Room 9 (JHS)	LNHS
12	Beverly Aureus	Room Examiner	Room 10 (JHS)	LNHS
13	Mary Ann O. Rempillo	Room Examiner	Room 11 (JHS)	LNHS
14	Celia Pamorada	Room Examiner	Room 12 (JHS)	LNHS
15	Loida P. Mendoza	Supervising RE	Rooms 1-12	LNHS
16	Edmon Matucinio	Room Examiner	Room 1 (Elem)	BJMP
17	Romenick Altamera	Room Examiner	Room 2 (JHS)	BJMP
18	Emile G. Prudente	Test Monitor		LNHS & BJMP
19	Geraldine R. Carillo	DTC		
20	Nympha D. Guemo	SDS		
21	Maribeth D. Villareal	TRO		
22	Alvin P. Pocua	TRO		
23	Liza Olayres	Medical Personnel		LNHS
24	Support Staff (3)			LNHS



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

Advisory No. 012, s. 2026

March 19, 2026

ADVISORY
Submission of the Actual List of Examinees for the
2025 Accreditation and Equivalency (A&E) Test

Relative to the upcoming administration of the **2025 Accreditation and Equivalency (A&E) Test on March 29, 2026**, this Bureau aims to ensure the accuracy and completeness of the list of actual examinees, which shall serve as the official reference in verifying and counterchecking the correctness of the examinee data to be processed by the service provider.

In this regard, the following guidelines shall be **strictly observed**:

1. Submission by Chief Examiners

The **Chief Examiners (CEs)** from each testing center shall submit the complete **actual list of examinees** who took the test through this link:
<https://tinyurl.com/AE-ACTUAL-TAKERS>.

2. Coverage of Submission

The submission shall include **only the names of examinees who were present and were able to take the 2026 A&E Test** in their respective testing centers.

3. Proper Placement of Test Materials

The CE and Division Testing Coordinators (DTCs) must ensure that **USED SASs** are placed in the Examiner's Transmittal Report Envelopes (ETREs), which are then placed in the box of SASs.

4. Monitoring by the DTCs

The DTCs shall closely monitor the submission of all CE within their respective divisions to ensure that **all testing centers are able to accomplish the required submission**.

5. Ensuring Completeness, Accuracy, and Timeliness

The DTCs shall ensure the completeness, accuracy, and timeliness of all submissions from the testing centers under their jurisdiction, as **these will serve as the basis for verifying the completeness of the Scannable Answer Sheets (SASs) to be received and processed by the service provider**.



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

6. Deadline of Submission

All required submissions must be completed **on or before April 8, 2026 (Friday)**.

Immediate dissemination and compliance with this Advisory is hereby desired.


KEVIN CARL P. SANTOS, PhD
Director IV 