



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY



May 5, 2026

DIVISION MEMORANDUM
No. 165 2026

50526240

To: Assistant Schools Division Superintendents
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Elementary/Secondary School Heads
All Others Concerned

From: **NYMPHA D. GUEMO**
Schools Division Superintendent

Subject: **ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM No. 0154, s. 2026 (OPCRF Validation of School Heads for SY 2025-2026)**

1. Due to involvement of some school heads in Palarong Pambansa 2026 and to other activities in the regional and division level activities/trainings in preparation for the opening of classes that could intervene in the conduct of OPCRf validation, the following adjustments shall be observed:

- a. The date of validation is adjusted to an earlier date and for a longer period from **May 11-29, 2026**.
- b. The Public Schools District Supervisors, as designated Validators, *may* opt to do the validation by cluster. (i.e. All PSDS's of Ligo East District validate the MOV's of all school heads in Ligo East). This shall be agreed upon by the concerned PSDSs.

2. As stated previously, school heads are encouraged to perform initial self-rating which shall be indicated in the OPCRf. The same shall be presented to the Public Schools District Supervisor during the validation of MOV. The ratings of validators shall be indicated on the same form. This will be attached to the final computerized copy where the validator shall sign his/her initials below the name of Rater. No other validating tool shall be used.

3. The validation of MOV may be conducted through DOD (*Documentary analysis, Observation, Discussion*). Evidences presented are considered valid if they pass the following criteria:

- i. Relevant – evidence is appropriate to the indicator assessed.
- ii. Accurate – evidence is correct
- iii. Current – evidence is present, existing or actual
- iv. Sufficient – evidence is adequate or enough

Note: Additional MOV presented, if any, should be indicated in the MOV Column of the OPCRf.

4. School heads are advised to be validated within the prescribed period and extension is highly discouraged.

5. For your information, guidance and strict compliance.