



Republic of the Philippines
Department of Education
Region V- Bicol



SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

July 30, 2026

73026379

DIVISION MEMORANDUM

No. 0372 s. 2026

**DATA GATHERING ON THE LEARNING AND DEVELOPMENT NEEDS OF
SDO-BASED AND SCHOOL-BASED PERSONNEL FOR CY 2026 AND SY 2026-2027**

To: Asst. Schools Division Superintendent
CID and SGOD, Chief Education Supervisors
Unit/Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Department of Education's commitment to continuous professional development and pursuant to existing DepEd issuances, this Office through the Human Resource Development (HRD) unit shall conduct a **Learning and Development Needs Assessment (LDNA)** for the different job groups based on their approved Office Performance Commitment and Review Form (OPCRF) and Individual Performance Commitment and Review Form (IPCRF) CY 2025 and/or S.Y. 2025-2026 **on or before August 7, 2026.**

2. The gathering of data is to establish a digital competency-based needs assessment for the different job groups. The consolidated report shall be the basis for the Division HRD Plan, ensuring that interventions are responsive, evidence-based, and aligned with DepEd's HRD framework for CY 2026 and SY 2026-2027.

3. All concerned personnel are requested to accomplish the LDNA tool links below per job groups:

Job Group	Link/QR Code
School Heads - School Principals I-IV - Head Teachers I-V - Teacher-In-Charge	 https://bit.ly/LDNA_SchoolHeads
Highly Proficient Teachers - Master Teachers I-IV - Head Teachers who are not handling a school	 https://bit.ly/LDNA_HighlyProficientTeachers



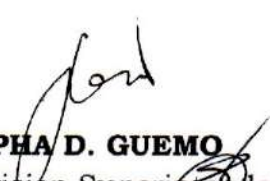
Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY

Job Group	Link/QR Code
Proficient Teachers - Teachers I-VI - Special Science Teachers I-III - Special Education Teachers I-III	 https://bit.ly/LDNA_ProficientTeachers
Related- Teaching Personnel - Chief Education Supervisors - Education Program Supervisors - Public Schools District Supervisors - Senior Education Program Specialists - Education Program Specialist II	 https://bit.ly/LDNA_Related-Teaching-Personnel
Non-Teaching Personnel Level 1 and Level 2	 https://bit.ly/Competency-Based-Assessment_NTP

4. The Public Schools District Supervisors (PSDSs) of each district and unit/section heads are hereby requested to monitor the compliance of their respective schools and staff to the LDNA tool links.

5. For information and widest dissemination.


NYMPHA D. GUOMO
Schools Division Superintendent

Encl. As stated
Reference: None

To be indicated in the Perpetual Index
under the following subjects:
PROFESSIONAL DEVELOPMENT

OPCRF/IPCRF

JOB GROUPS

SGOD/HRDS
07/30/2026