



REPUBLIKA NG PILIPINAS

Kagawaran ng Edukasyon

Rehiyon V (Bicol)

TANGGAPANG PANSANGAY NG MGA PAARALAN

SANGAY NG LUNGSOD LIGAO



Tanggapan ng Tagapamanihalang Pansangay ng mga Paaralan

12 Agosto 2026

MEMORANDUM PANSANGAY

Blg. **0397**, s. 2026

81226413

**PAG-DEPLOY SA MGA PRE - SERVICE TEACHER (PSTs) PARA SA FS1 & FS2
NG PROGRAMANG INTERNSHIP TP 2026-2027**

Sa mga: Kawaksing Tagapamanihalang Pansangay
Punong Tagamasid (CID & SGOD)
Mga Kinuukulang Punong-guro/Pinuno ng Paaralan

1. Nais ipabatid ng tanggapan ang pag-deploy sa mga Pre-Service Teachers (PSTs) ng piling Teacher Education Institutions (TEIs) para sa kanilang FS1 at FS2 sa ilalim ng Internship Program sa Taong Panuruan 2026-2027.
2. Ito ay bilang pagtalima sa **Joint CHED-DepEd Memorandum Order No. 01, Series of 2021 - Policies and Guidelines on the Deployment of Pre-Service Teachers for Field Study and Teaching Internship at Memorandum of Agreement** sa pagitan ng mga TEIs at Sangay.
3. Ang mga mga umiiral na alituntunin para sa pagdeploy ng kanilang mga interns at Talaan ng mga Pre-Service Teachers ay matatagpuan sa mga kalakip.
4. May magkakaibang iskedyul ng deployment ang mga TEIs gaya ng makikita sa talahanayan.

Teacher Education Institution (TEIs)	Panahon ng Deployment
Polangui Community College	Agosto 13, 2026 - Oktubre 9, 2026
Infotech Development Systems Colleges, Inc.	Agosto 13, 2026 - Setyembre 9, 2026 (BEED) Agosto 13, 2026 - Oktubre 15, 2026 (BSSED)

5. Inaasahang isasaalang-alang ng pinuno ng mga paaralan ang kwalipikasyon sa pagpili ng mga Cooperating Teachers (CTs) na magiging mentor at tagagabay upang makamit ang pangunahing layunin ng Mentoring and Coaching Program para sa mga mag-aaral na magiging guro sa hinaharap.
6. Para sa kaalaman at gabay sa lahat ng kinauukulan.

NYMPHA D. GUENO

Tagapamanihalang Pansangay ng mga Paaralan



REPUBLIC OF THE PHILIPPINES
Region V - Bicol
Municipality of Polangui
POLANGUI COMMUNITY COLLEGE
Zone 1 Alalay, Polangui, Albay; Contact No. 0968-400-1400
Email: pcc_albay@yahoo.com PCC Webpage: www.pcc.unaunz.com



**DEPLOYMENT GUIDELINES OF FOURTH YEAR BSED,BTLED, BPED
AND BTVTD ON FIELD STUDY AND EACHING INTERNSHIP
AY 2026-2027**

With reference to CMO No.104 s.2017 on Revised Guidelines for Student Internship Program in the Philippines for all programs, and with the Memorandum of Agreement signed between the two parties, the former Acting College President of Polangui Community College, Dr. Clyde Alexander A. Antioquia, the first party and the Schools Division Superintendent of Ligao City Dr. Nympha D. Guemo as the second party, the following guidelines are issued on the deployment of Pre-Service Teachers under the following programs BACHELOR OF SECONDARY EDUCATION with specialization in Filipino, English and Social Studies, Bachelor of Physical Education, Bachelor of Technology and Livelihood Education major in Home Economics, Bachelor in Technical Vocational Teacher Education major in Food Service Management and Garment, Fashion and Design.

Intensive Teaching internship is necessary which the student interns should experience in Teaching Internship.

1. The student intern should submit medical certificate indicating the he/she is in good health, physically, emotionally and psychologically fit.
2. He/she must submit a notarial consent form for his/her parents or guardian.
3. The deployment of Student Teachers shall be whole day (six hours per day), every Monday to Friday of each week starting. Aug 9,2026
4. The Student Teacher shall:
 - a. Participate actively in school-related activities, however, priority given to academic related activities;
 - b. Notify the cooperating teacher in case of absences;
 - c. Consider/be open to constructive criticisms;
 - d. Respect the dignity and rights of children;
 - e. Come prepared at all times;
 - f. Secure clearance from the cooperating school;
 - g. Accomplish internship portfolio;
 - h. Project a good image as a teacher at all times by observing
 - ✓ Code of Ethics
 - ✓ Proper Dress Code
 - ✓ Punctuality in all activities of the internship



REPUBLIC OF THE PHILIPPINES
Region V - Bicol
Municipality of Polangui
POLANGUI COMMUNITY COLLEGE

Zone 1 Alnay, Polangui, Albay; Contact No. 0968-400-1400
Email: pcc_albay@yahoo.com PCC Webpage: www.pcc.unaux.com



LIST OF PRE- SERVICE TEACHERS FOR DEPLOYMENT IN DEPED LIGAO CITY
AY 2026-2027

LIGAO NATIONAL HIGH SCHOOL

PROGRAM	NAME OF STUDENT	ADDRESS
BSED ENGLISH	ESPERANZA, ANTHONY JADE	PAULOG LIGAO CITY
	DE LOS SANTOS, MARLA KYLA P.	TINAGO LIGAO CITY
BTLED	AGUILAR, JESSA	BAY, LIGAO CITY
	DUNGO, JAYSON M.	MAYON VISTA SUBD. LIGAO CITY
	FLOR, ROLAINÉ MHARI	TUBURAN LIGAO CITY
	FUENTES, JAN FRANKLIN R.	TUBURAN LIGAO CITY
	MEDINA, JANET	TAGPO LIGAO CITY
	ORBIGO, CHYRA O.	PANDAN LIGAO CITY
BTVTED	PAGDAGDAGAN, STEPHANIE	BINATAGAN LIGAO CITY
BPED	LUARES, VINCENT	BINATAGAN LIGAO CITY
BSED SOC STUD	MANGA, MA. LUISA	BONGA LIGAO CITY
	PRECONES, KRISTINE CYNA	LIGAO CITY

PALAPAS NATIONAL HIGH SCHOOL

PROGRAM	NAME OF STUDENT	ADDRESS
BPED	BUBAN, CRISTINE	PALAPAS, PIODURAN
	CANAVERAL, MA. JOSE SAM	BACONG LIGAO CITY
BSED SOC STUD	BUBAN, GRACE	PALASPAS LIGAO CITY
	MANGUSTA, JHON MARK	TIBABO, PIODURAN
BTVTED	DAVID, SARAH	BACONG LIGAO CITY
BSED FIL	PANESA, CHRISTINE	BINODEGAHAN PIODURAN, ALBAY

PAULBA NATIONAL HIGH SCHOOL

PROGRAM	NAME OF STUDENT	ADDRESS	Conforme
BSED FILIPINO	QUIDES, KRISTINE C.	FRANCIA LIGAO CITY	
	NIEBRES, GLAIZA M.	MALAMA LIGAO CITY	

BARAYONG NATIONAL HIGH SCHOOL

PROGRAM	NAME OF STUDENT	ADDRESS
BSED ENGLISH	SANCHEZ, IRENE	BARAYONG LIGAO CITY
BTVTED FSM	ARMARIO, ANA CRISNA	BARAYONG LIGAO CITY
	CATER, MONICA	PINIT LIGAO CITY
	PINTO, JANELLE	BARAYONG LIGAO CITY
	TOLEDO, KAEDE	BARAYONG LIGAO CITY



COOPERATING SCHOOL GUIDELINES FOR FIELD STUDY 1 AND FIELD STUDY 2

**Fourth Year BEEd and BSEd Students
1st Semester, Academic Year 2026-2027**

Cooperating School:		School Head:	
Assigned Program/s:	☐ BEEd ☐ BSEd English ☐ BSEd Mathematics	School Coordinator:	

BACKGROUND AND PURPOSE

These guidelines are issued for the information and guidance of the School Head, designated school coordinator, Cooperating Teachers (CTs), and other authorized personnel of IDSC partner schools receiving fourth year pre-service teachers for Field Study 1 and Field Study 2. They are intended to clarify the nature of the two courses, the responsibilities of the cooperating school, the limits of student participation, and the procedures for supervision, attendance, feedback, safeguarding, and communication with the College.

The partnership shall be implemented in accordance with the applicable Memorandum of Agreement or coordination arrangement, Joint CHED-DepEd Memorandum Order No. 01, s. 2021, relevant CHED policies for student internship and teacher education, DepEd child-protection and school policies, the Data Privacy Act of 2012, and written directives issued by IDSC and the cooperating school.

I. NATURE OF FIELD STUDY 1 AND FIELD STUDY 2

1. Field Study 1 - Observation of Teaching-Learning in the Actual School Environment is primarily an observation course. It allows pre-service teachers to connect professional education theories with actual learners, classrooms, teaching practices, assessment processes, school culture, and community contexts.
2. Field Study 2 - Participation and Teaching Assistantship is a supervised participation course. It allows pre-service teachers to assist the CT in appropriate instructional and classroom-related tasks and to gradually undertake limited teaching experiences under direct guidance.
3. Field Study students are not yet full teaching interns, substitute teachers, or regular school personnel. Their presence is developmental and must be supported through observation, coaching, mentoring, feedback, and supervised participation.
4. The two courses shall be documented separately. Activities and hours credited to FS 1 shall not be duplicated under FS 2.



II. GUIDING PARTNERSHIP PRINCIPLES

1. Learner welfare and uninterrupted instruction shall remain the first consideration in all Field Study activities.
2. The cooperating school retains authority over its learners, personnel, premises, schedule, safety procedures, and school policies.
3. Pre-service teachers shall be given authentic but age-appropriate, course-aligned, and supervised learning experiences.
4. Coaching and corrective feedback should be timely, professional, specific, and developmental.
5. Only actual, approved, supervised, and validated activities may be credited toward Field Study requirements.
6. Concerns should be communicated promptly between the cooperating school and IDSC rather than resolved through informal arrangements with students alone.

III. DEPLOYMENT ARRANGEMENTS FOR AY 2026-2027

The schedule applicable to the students assigned to the school shall be identified in the official endorsement. Dates remain subject to the cooperating-school calendar, declared holidays, class suspensions, safety conditions, and written adjustments agreed upon by IDSC and the school.

Program / Arrangement	Field Study 1	Field Study 2	Reporting Pattern	Hour Target
BEEd - Accelerated	August 11-24, 2026	August 25-September 7, 2026	Every regular school day within the approved period	60 hours per course; 120 combined
BSEd - Regular	Tuesdays, August 11-October 13, 2026	Thursdays, August 13-October 15, 2026	Whole-day reporting on the designated weekly schedule	60 hours per course; 120 combined

The exact daily reporting and dismissal time shall follow the cooperating school. Meal breaks, travel time, and unsupervised activities shall not be credited. A student who lacks validated hours shall complete only an IDSC-approved make-up or alternative arrangement confirmed by the cooperating school.



July 29, 2026

LIST OF STUDENTS FOR TEACHING INTERNSHIP

I. For Elementary School

A. BUSAY ELEMENTARY SCHOOL

Name	Program	Schedule
Brizuela, Exequiel Christian	BEED- GE	August 11-September 7, 2026
Colinares, Kathleen	-do-	-do-
Del Rosario, Angela	-do-	-do-
Lontoc, Khendi	-do-	-do-
Orlina, Kristina Casandra	-do-	-do-
Querijero, Jamile	-do-	-do-

NOTHING FOLLOWS

II. For Secondary Schools

A. BARAYONG NATIONAL HIGH SCHOOL

Name	Program	Schedule
Abo, Jamia Chrisnel	BSED-English	August 11 – October 15, 2026
Agustin, Ashley	-do-	-do-
Dulay, Chouell	-do-	-do-
Gomez, Krizel Joy	-do-	-do-
Palivino, Alyssa	-do-	-do-
Peligo, Shaana	-do-	-do-
Salgado, Shintaine Angelique	-do-	-do-

NOTHING FOLLOWS

Name	Program	Schedule
Alcaldeza, Joshua	BSED- Mathematics	August 11 – October 15, 2026
Broqueza, Mary Rose	-do-	-do-
Capuz, Jashly	-do-	-do-
Labis, Mikko Jade	-do-	-do-
Mosquito, Kielvin	-do-	-do-
Perdigueros, Darel	-do-	-do-