



Republic of the Philippines  
Department of Education  
Region V- Bicol

**SCHOOLS DIVISION OFFICE OF LIGAO CITY**

Office of the Schools Division Superintendent

August 19, 2026

DIVISION MEMORANDUM  
No. **412** s. 2026

**81926446**

**DISSEMINATION AND ACCOMPLISHMENT OF THE DISASTER RISK REDUCTION  
MANAGEMENT-CLIMATE CHANGE ADAPTATION AND MITIGATION (DRRM-CCAM)  
MONITORING AND EVALUATION TOOL FOR SY 2026-2027**

**To:** Asst. Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

- 1. Relative to Regional Memorandum No. 01098, s. 2026, titled "Addendum/Correction to Regional Memorandum No. 01075, s. 2026, Disaster Risk Reduction Management-Climate Change Adaptation and Mitigation (DRRM-CCAM) Monitoring & Evaluation Tool in Region V for SY 2026-2027,"** this Office hereby disseminates the **revised Final DRRM-CCAM Monitoring and Evaluation (M&E) Tool** for SY 2026-2027.
- 2. All School DRRM Coordinators are requested to accomplish the M&E Tool on or before September 3, 2026, through this link: <https://tinyurl.com/LIGCMandETool>.**
- 3. The soft copy of the revised DRRM-CCAM M&E Tool shall be provided through the official SDO Ligao City Elementary and Secondary School Heads Group Chat (GC) for easy access and dissemination.**
- 4. The results of the school-level M&E shall be consolidated by the Division DRRM Coordinator for submission to the Regional Office. The consolidated DRRM-CCAM M&E Report is scheduled for submission to the Regional DRRM Office on or before September 22, 2026, as indicated in the Regional Memorandum.**
- 5. For information, guidance, and strict compliance.**

  
**NYMPHA D. GUEMO**  
Schools Division Superintendent

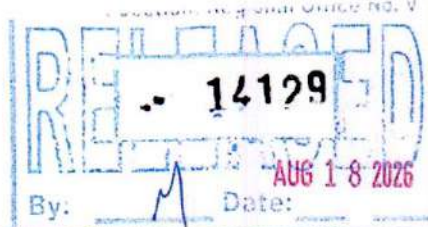
**Encl.:** Revised Final DRRM-CCAM Monitoring and Evaluation Tool, SY 2026-2027  
**Reference:** Regional Memorandum No. 01098, s. 2026

SGOD-DRRM/JBG-006 '26





Republic of the Philippines  
**Department of Education**  
REGION V - BICOL



17 August 2026

REGIONAL MEMORANDUM  
No. 01098, s. 2026

ADDENDUM/CORRIGENDUM TO REGIONAL MEMORANDUM NO. 01075, S.  
2026, DISASTER RISK REDUCTION MANAGEMENT-CLIMATE CHANGE  
ADAPTATION AND MITIGATION (DRRM-CCAM) MONITORING & EVALUATION  
TOOL IN REGION V FOR SY 2026-2027

To : Schools Division Superintendents  
Chiefs of the School Governance and Operations Division (SGOD)  
Division DRRM Coordinators  
Administrative Support – DRRM  
All Others Concerned

1. This is to disseminate the revised Final Monitoring & Evaluation Tool of Disaster Risk Reduction Management-Climate Change Adaptation and Mitigation (DRRM-CCAM) in Region V for SY 2026-2027.
2. The M&E Tool shall be accomplished by all School DRRM Coordinators on or before September 3, 2026 through the following link below:

| Division          | Link for DRRM-CCAM Monitoring & Evaluation Tool                                     |
|-------------------|-------------------------------------------------------------------------------------|
| Albay             | <a href="https://tinyurl.com/AlbayMandETool">https://tinyurl.com/AlbayMandETool</a> |
| Camarines Norte   | <a href="https://tinyurl.com/CMMandETool">https://tinyurl.com/CMMandETool</a>       |
| Camarines Sur     | <a href="https://tinyurl.com/CSMandETool">https://tinyurl.com/CSMandETool</a>       |
| Catanduanes       | <a href="https://tinyurl.com/CatMandETool">https://tinyurl.com/CatMandETool</a>     |
| Iriga City        | <a href="https://tinyurl.com/ICMandETool">https://tinyurl.com/ICMandETool</a>       |
| Legazpi City      | <a href="https://tinyurl.com/LCMandETool">https://tinyurl.com/LCMandETool</a>       |
| Ligao City        | <a href="https://tinyurl.com/LIGCMandETool">https://tinyurl.com/LIGCMandETool</a>   |
| Masbate City      | <a href="https://tinyurl.com/MCMandETool">https://tinyurl.com/MCMandETool</a>       |
| Masbate Province  | <a href="https://tinyurl.com/MPMandETool">https://tinyurl.com/MPMandETool</a>       |
| Naga City         | <a href="https://tinyurl.com/NagaCMandETool">https://tinyurl.com/NagaCMandETool</a> |
| Sorsogon City     | <a href="https://tinyurl.com/SCMandETool">https://tinyurl.com/SCMandETool</a>       |
| Sorsogon Province | <a href="https://tinyurl.com/SPMandETool">https://tinyurl.com/SPMandETool</a>       |
| Tabaco City       | <a href="https://tinyurl.com/TCMandETool">https://tinyurl.com/TCMandETool</a>       |



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Website: <https://region5.deped.gov.ph/>



3. All Division DRRM Coordinators are requested to submit to the Regional DRRM through this email - [jenivie.concepcion@deped.gov.ph](mailto:jenivie.concepcion@deped.gov.ph) the Division Consolidated Report of the DRRM-CCAM M&E on or before September 22, 2026. This will be presented during the Third Quarter Fiduciary Meeting to be held in Iriga City.
4. For information, guidance and compliance.



**GILBERT T. SADSAD**  
Regional Director

ESSD/jll/mcrgb/drm/Jhen  
08/17/2026



Republic of the Philippines  
**Department of Education**  
REGION V - BICOL

**DISASTER RISK REDUCTION MANAGEMENT-CLIMATE CHANGE  
ADAPTATION AND MITIGATION (DRRM-CCAM) MONITORING &  
EVALUATION TOOL**

**Instructions:** This Monitoring and Evaluation Tool is designed for use by Regional Office and/or Schools Division Office personnel/education leaders who will monitor public and private elementary and secondary schools within the division as they implement the Disaster Risk Reduction Management-Climate Change Adaptation and Mitigation (DRRM-CCAM) Program, specifically along the various DRRM programs, projects and activities, Comprehensive School Safety (CSS) and utilization of downloaded DPRP funds. School DRRM Coordinators are likewise enjoined to use this M & E tool.

DRRM-CCAM (Disaster Risk Reduction and Management - Climate Change Adaptation and Mitigation) is an integrated approach that combines proactive disaster resilience with climate change strategies. It emphasizes protecting communities, especially schools, by focusing on safe facilities, management, and education to address high vulnerability to natural hazards and climate change impacts.

DepEd Order No. 37, s. 2015 establishes the Comprehensive Disaster Risk Reduction and Management (DRRM) in the Basic Education Framework, aligning school policies with RA 10121 to ensure safety, education continuity, and resilience against natural/human-induced hazards. It integrates DRRM and Climate Change Adaptation and Mitigation (CCAM) into the curriculum and school operations.

Key DepEd orders and policies regarding DRRM-CCAM that aim to guide schools include:

- a. DO 37, s. 2015 (Comprehensive DRRM in Basic Education Framework): Defines the framework for all DRRM/CCAM activities to protect learners and personnel.
- b. DO 33, s. 2021 (School-Based Preparedness): Outlines updated protocols for tropical cyclones, flooding, and weather-related disasters, including building safety.
- c. DO 23, s. 2015 (Student-led School Watching): Mandates hazard mapping and engaging students in disaster prevention.
- d. DO 022, s. 2024 (Suspension of Classes): Sets guidelines for canceling face-to-face classes during disasters and emergencies.
- e. DO 5, s. 2014 (CCAM Initiatives): Implements Gulayan sa Paaralan, solid waste management, and tree planting, emphasizing climate adaptation.
- f. DO 6, s. 2026: Guidelines on Ensuring a Safe and Motivating Learning Environment.

All of these DepEd orders and policies should be thoroughly reviewed by the monitors to strengthen their capacity to provide effective guidance and technical assistance to schools when needed.

This M and E Tool is composed of five parts:

1. School Basic Information
2. Status of Compliance with Comprehensive School Safety
3. Status of Implementation of various DRRM-CCAM PPAs
4. Status of Utilization of DRRM Funds
5. Recommendations

**Data Privacy Statement:** All the data to be generated will be treated with utmost confidentiality and shall be governed by Republic Act 10173, otherwise known as the Data Privacy Act of 2012.

### I. SCHOOL BASIC INFORMATION

|                                            |  |
|--------------------------------------------|--|
| Name of School                             |  |
| Name of District                           |  |
| Division                                   |  |
| School ID Number                           |  |
| Name of School Head                        |  |
| Name of Designated School DRRM Coordinator |  |
| School Contact Number                      |  |
| Official E-mail/FB Page                    |  |

### Enrollment Data/ No. of Learners

|                              | Male | Female | Total | SNED |   | IP |   | Muslim |   | ALS |   |
|------------------------------|------|--------|-------|------|---|----|---|--------|---|-----|---|
|                              |      |        |       | M    | F | M  | F | M      | F | M   | F |
| Kinder                       |      |        |       |      |   |    |   |        |   |     |   |
| Grade 1                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 2                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 3                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 4                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 5                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 6                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 7                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 8                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 9                      |      |        |       |      |   |    |   |        |   |     |   |
| Grade 10                     |      |        |       |      |   |    |   |        |   |     |   |
| Grade 11                     |      |        |       |      |   |    |   |        |   |     |   |
| Grade 12                     |      |        |       |      |   |    |   |        |   |     |   |
| <b>Total No. of Learners</b> |      |        |       |      |   |    |   |        |   |     |   |

### Teaching and Non-Teaching Personnel Data

|                                      | Male | Female | Total |
|--------------------------------------|------|--------|-------|
| No. of Teaching Personnel            |      |        |       |
| No. of Non-Teaching Personnel        |      |        |       |
| <b>Total No. of School Personnel</b> |      |        |       |

## II. STATUS OF COMPLIANCE WITH THE COMPREHENSIVE SCHOOL SAFETY DISASTERS/CALAMITIES

Does the school experience the following natural and human-induced hazards and health threats?

| A. Natural Hazards       |                            | YES | NO | Remarks |
|--------------------------|----------------------------|-----|----|---------|
| 1.                       | Drought                    |     |    |         |
| 2.                       | Earthquake                 |     |    |         |
| 3.                       | Extreme heat index         |     |    |         |
| 4.                       | Fire                       |     |    |         |
| 5.                       | Flood                      |     |    |         |
| 6.                       | Heavy rainfall             |     |    |         |
| 7.                       | Landslide                  |     |    |         |
| 8.                       | Sink hole/soil subsidence  |     |    |         |
| 9.                       | Storm Surge                |     |    |         |
| 10.                      | Tornado                    |     |    |         |
| 11.                      | Tropical Cyclones          |     |    |         |
| 12.                      | Tsunami                    |     |    |         |
| 13.                      | Volcanic Eruption          |     |    |         |
| 14.                      | Lahar Flow                 |     |    |         |
| B. Human-Induced Hazards |                            | YES | NO | Remarks |
| 15.                      | Armed conflict             |     |    |         |
| 16.                      | Bombing incident           |     |    |         |
| 17.                      | Bomb threat                |     |    |         |
| 18.                      | Shooting incident          |     |    |         |
| 19.                      | Stabbing incident          |     |    |         |
| 20.                      | Brawling incident          |     |    |         |
| 21.                      | Violent intruders          |     |    |         |
| 22.                      | Arson                      |     |    |         |
| 23.                      | Theft incident             |     |    |         |
| 24.                      | Vandalism incident         |     |    |         |
| 25.                      | Hostage-taking incident    |     |    |         |
| 26.                      | Vehicular/road accident    |     |    |         |
| 27.                      | Bullying                   |     |    |         |
| 28.                      | Physical/sexual harassment |     |    |         |

| <b>C. Health Threats</b> |                                                                                                              | <b>YES</b> | <b>NO</b> | <b>Remarks</b> |
|--------------------------|--------------------------------------------------------------------------------------------------------------|------------|-----------|----------------|
| 29.                      | Exposure to hazardous materials such as chemical explosion, chemical spill, oil spill, exposure to radiation |            |           |                |
| 30                       | Infection from contagious disease/vector borne diseases                                                      |            |           |                |
| 31                       | Recorded water borne disease/ leptospirosis?                                                                 |            |           |                |
| 32                       | Food Poisoning                                                                                               |            |           |                |
| 33                       | Dengue Fever                                                                                                 |            |           |                |
| 34                       | Animal bites                                                                                                 |            |           |                |
| 35                       | Rabies                                                                                                       |            |           |                |

### III. STATUS OF IMPLEMENTATION OF VARIOUS DRRM-CCAM PPAS

#### PILLAR 1: SAFE SCHOOL SITES AND LEARNING FACILITIES

| <b>A. SCHOOL SITE</b> |                                                                                                                                                        | <b>YES</b> | <b>NO</b> | <b>Remarks</b> |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|----------------|
| 36                    | Is the school site near a police station/military Camp? (within 1 km radius)                                                                           |            |           |                |
| 37                    | Is there Emergency Hotline posted in conspicuous places in the school?                                                                                 |            |           |                |
| 38                    | Does the school have an updated scaled Site Development Plan indicating an Emergency Evacuation Plan?                                                  |            |           |                |
| 39                    | Does the school have a security guard/watchman?                                                                                                        |            |           |                |
| 40                    | Does the school have a Barangay Tanod?                                                                                                                 |            |           |                |
| 41                    | Does the school have metal detectors?                                                                                                                  |            |           |                |
| 42                    | Does the school have CCTV?                                                                                                                             |            |           |                |
| 43                    | Does the school have a secured perimeter fence and gate?                                                                                               |            |           |                |
| 44                    | Does the school comply with BFP requirements in terms of School gate entrance and exit? (e.g., a fire truck can go inside and respond to an emergency) |            |           |                |
| 45                    | Does the school have enough facilities such as ramps, railings, and wide doors to enhance the mobility of persons with disabilities (PWDs)?            |            |           |                |
| 46                    | Does the school have concrete plant boxes that cause obstruction or may pose risk/accident?                                                            |            |           |                |
| 47                    | Are there any obstacles in the school that may hamper movement during evacuation?                                                                      |            |           |                |
| 48                    | Does the school have a standard path walk at least 1.2 meters width, concrete surface?                                                                 |            |           |                |
| 49                    | Does the school have trees that can damage classrooms during typhoons/ Earthquake/ landslide?                                                          |            |           |                |

|                                            |                                                                                              |            |           |                |
|--------------------------------------------|----------------------------------------------------------------------------------------------|------------|-----------|----------------|
| 50                                         | Does the school regularly prune trees?                                                       |            |           |                |
| 51                                         | Does the school have a Fire Inspection Certificate?                                          |            |           |                |
| 52                                         | Does the school have a fire safety plan?                                                     |            |           |                |
| 53                                         | Does the school have fire exits and safe route signage?                                      |            |           |                |
| 54                                         | Are there signages located in appropriate locations?                                         |            |           |                |
| 55                                         | Does the school have fire extinguishers? How many?                                           |            |           |                |
| 56                                         | Does the school have a safe emergency exit ladder?                                           |            |           |                |
| 57                                         | Does the school have a safe emergency exit Stairs?                                           |            |           |                |
| 58                                         | Are there stray animals within the school grounds?                                           |            |           |                |
| 59                                         | Does the school have pedestrian lane/barricades?                                             |            |           |                |
| 60                                         | Utilized as evacuation center during times of disasters or emergencies                       |            |           |                |
| <b>B. SCHOOL BUILDINGS/ CLASSROOMS</b>     |                                                                                              | <b>YES</b> | <b>NO</b> | <b>Remarks</b> |
| 61                                         | Is there a clear path leading to the classroom doors?                                        |            |           |                |
| 62                                         | Are the classroom doors unobstructed?                                                        |            |           |                |
| 63                                         | Do all classrooms have two doors?                                                            |            |           |                |
| 64                                         | Do all doors swing open to the outside?                                                      |            |           |                |
| 65                                         | Are there classrooms with unsafe wiring installations?                                       |            |           |                |
| 66                                         | Are there any loose lighting switches and power outlets?                                     |            |           |                |
| 67                                         | Are all classrooms have functional electric fans? How many?                                  |            |           |                |
| 68                                         | Are all the classrooms well-lit and ventilated?                                              |            |           |                |
| 69                                         | Are all walls free from combustible material such as posters, artworks, etc.?                |            |           |                |
| 70                                         | Are there classrooms that have damaged ceilings?                                             |            |           |                |
| 71                                         | Are there tables and chairs that need to be fixed?                                           |            |           |                |
| 72                                         | Is there a classroom with major cracks?                                                      |            |           |                |
| 73                                         | Does the school perform routine inspections and ensure proper maintenance of its facilities? |            |           |                |
| <b>PILLAR 2 - DISASTER RISK MANAGEMENT</b> |                                                                                              |            |           |                |
|                                            |                                                                                              | <b>YES</b> | <b>NO</b> | <b>Remarks</b> |
| 74                                         | Does the school have Organized the SDRRM team?                                               |            |           |                |
| 75                                         | Does the school have DRRM trained Personnel?                                                 |            |           |                |
| 76                                         | School DRRM Plan aligned with the Division DRRM Plan?                                        |            |           |                |

|                                                          |                                                                                                                   |  |  |  |
|----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--|--|--|
| 77                                                       | Does the school have Updated Contingency Plan?<br>(Please specify the hazard: Typhoon, Earthquake, Shooting etc.) |  |  |  |
| 78                                                       | The Contingency Plan of school aligned with Barangay Contingency Plan?                                            |  |  |  |
| 79                                                       | School Earthquake Preparedness Plan?                                                                              |  |  |  |
| 80                                                       | Does the school have Family Reunification Plan?                                                                   |  |  |  |
| 81                                                       | Learning Continuity Plan (LCP) during disaster                                                                    |  |  |  |
| 82                                                       | Communication equipment?<br>(handheld radio/base radio, cellphone, megaphone, etc.)                               |  |  |  |
| 83                                                       | DRRM/CCA/EiE activities, tree planting and climate change caravan                                                 |  |  |  |
| 84                                                       | Learning Continuity Space (LCS)                                                                                   |  |  |  |
| 85                                                       | Flexible Learning Options (FLOs) and Education Emergency                                                          |  |  |  |
| <b>PILLAR 3- RISK REDUCTION AND RESILIENCE EDUCATION</b> |                                                                                                                   |  |  |  |
| 86                                                       | Are all grade levels integrate DRR and CCA into their curriculum?                                                 |  |  |  |
| 87                                                       | Are there Learning Continuity Spaces constructed?                                                                 |  |  |  |
| 88                                                       | Are there other measures implemented by the school to ensure learning continuity?                                 |  |  |  |
| 89                                                       | Does the school need additional support to address the challenges encountered along learning continuity?          |  |  |  |

#### **IV. STATUS OF UTILIZATION OF DRRM FUNDS FOR CLEAN-UP AND CLEARING OPERATIONS (CUCO) AND MINOR REPAIR (MR) FY 2026**

| FUND SOURCE  | ALLOCATED AMOUNT | OBLIGATION RATE % | UNOBLIGATED RATE % | DISBURSEMENT (AMOUNT) | DISBURSE RATE % | UNPAID OBLIGATION |
|--------------|------------------|-------------------|--------------------|-----------------------|-----------------|-------------------|
| CUCO         |                  |                   |                    |                       |                 |                   |
| MINOR REPAIR |                  |                   |                    |                       |                 |                   |

#### **REASON/JUSTIFICATION**

|                   |  |
|-------------------|--|
| UNOBLIGATED       |  |
| UNPAID OBLIGATION |  |

**V. RECOMMENDATIONS TO IMPROVE/STRENGTHEN THE  
IMPLEMENTATION OF SCHOOL-BASED DRRM-CCAM:**

**Prepared by:**

\_\_\_\_\_  
**Signature Over Printed Name of Monitor**

**Date:** \_\_\_\_\_

**Conformed:**

\_\_\_\_\_  
**Signature Over Printed Name of School Head**

**Date:** \_\_\_\_\_