



Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

August 19, 2026

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DIVISION MEMORANDUM

No. **413** s. 2026

**CY 2026 6TH COORDINATION MEETING CUM
LEARNING ENHANCEMENT ACTIVITY PROGRAM**

TO: Asst. Schools Division Superintendent
Chief Education Supervisor - SGOD
SGOD Personnel
All Others Concerned

1. In line with the SGOD mandate of providing support to schools and learning centers and ensuring compliance to quality standards of governance and operations, this Office will conduct the 6th CY 2026 SGOD Coordination Meeting cum Learning Enhancement Activity at the SGOD Office on September 1, 2026 at 1:30 p.m. to 5 p.m.
2. The agenda of the activity are as follows:
 - a. Accomplishments for the Month of August 2026
 - b. Submission of Technical Assistance Report (TAR) based on the TANA and TAP for the 2nd Quarter
 - c. Submission of TANA and TAP for the 3rd Quarter
 - d. Post-Conference Reports on the QBEDP Convergence
 - e. Other vital matters
3. Participants to this activity are all SGOD personnel.
4. Meals and other expenses incurred in the activity shall be charged against the SGOD-GASS subject to the usual accounting and auditing rules and regulations.
5. For information and guidance.

NYMPHA D. GUENO
Schools Division Superintendent

SGOD/SMME/acq/pgg