

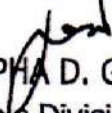
Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY

Office of the Schools Division Superintendent

90326480

MEMORANDUM

TO : SDO Staff and Personnel

FROM :  **NYMPHA D. GUEMO**
Schools Division Superintendent

SUBJECT : **ADDENDUM TO DIVISION MEMORANDUM NO. 428 S. 2026**
RE: NATIONAL AND WORLD TEACHERS' DAY CELEBRATION

DATE : September 3, 2026

Relative to the celebration of the 2026 National and World Teachers' Day in DepEd- SDO Ligao City on October 5, 2026 with the theme "Teacher, Ikaw Naman," below is the program of activities :

ACTIVITY	TIME / VENUE	PARTICIPANTS
Part 1 – Motorcade	7:00 – 7:30 AM City Proper	-School Teaching and Non-Teaching Personnel (Public and Private Schools) -SDO Staff and Personnel
Part II – Mass	8:00 – 9:00 AM City Gymnasium	-School Teaching and Non-Teaching Personnel (Public and Private Schools) -SDO Staff and Personnel - Retirees
Part III – Program	9:30 AM onwards - Crowd Dance (Lead - Teacher from Ligao NHS)	-School Teaching and Non-Teaching Personnel (Public and Private Schools)

Raffle Items	OSDS - Cash / Budget / Admin SGOD – Soc Mob and HRD
Food Distribution	CID – PSDSs (Districts) SDO staff and Personnel – by Section / Unit Guests (Presidential Table) – 2 chiefs -AOV Admin
Raffle Draws	SGOD
LED Wall , Sounds and Light	OSDS – ITO and support staff
-Hauling of tables and chairs , items for prizes / raffle draws - Post – Event Clean Up	- Admin Service Personnel (UWs) -Admin Service Personnel (UWs) - All participants to observe CLAYGO

The focal / duty bearer represented by the Functional Head / Section / Unit heads / SEPS shall submit budget proposal should they need budget for the execution of the assigned tasks and shall attend a meeting with this Office on **September 8, 2026, 1:30 PM.**

For information and guidance.