



Republic of the Philippines
Department of Education
Region V- Bicol

SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

February 19, 2026

21926137

DIVISION MEMORANDUM

No. 0093 s. 2026

ADDENDUM TO DIVISION MEMORANDUM NO. 416, s. 2025

(Division Training on Enhancing Phil. ECCD Checklist Through Standardized Administration, Digital Support, and Excel Automation)

To: Asst. Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Elementary School Heads
All Others Concerned

1. This Office reiterates the conduct of the Division Training on Enhancing the PECD Checklist through Standardized Administration, Digital support, and Excel Automation at Casa De Misericordia Retreat House & Pilgrim Center Hall, Kawakawa, Tuburan, Ligao City on February 26-27, 2026. Kindergarten Teacher participants are advised to complete the pre-registration form on or before **February 24, 2026**, using the link <https://forms.gle/kbVLsCCAAq5Mqv3eA>.
2. They are required to bring an extension wire and a laptop with **Microsoft 365** fully installed and activated using their official DepEd account, ensuring that the applications are properly set up and functional before the training session to avoid technical delays.
3. For the workshop on PECD automation, all are requested to bring samples of the **Pre and Post PECD Assessment Results S.Y. 2024- 2025**.
4. For information, guidance, and compliance.

NYMPHA D. GUENO
Schools Division Superintendent

CID/Kindergarten/Ism
2/18/2026