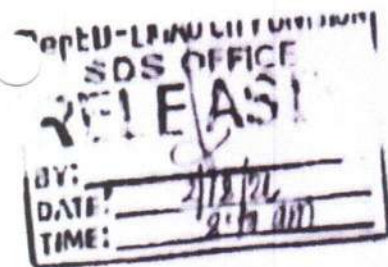




Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF LIGAO CITY



Office of the Schools Division Superintendent

21826127

MEMORANDUM

TO: CHIEF TITA AGIR
PSDS WILFREDO CALACDAY
PSDS ALEX ALANO
School Heads of East District
All Others Concerned

FROM: NYMPHA D. GUENO
Schools Division Superintendent

SUBJECT: ADDITIONAL SCHOOL ASSIGNMENT

DATE: February 18, 2026

Meanwhile that PSDS Helen Martinez is on indefinite leave starting today, February 18, 2026 for medical reason, this Office deemed it wise to prorate the seven (7) schools under her supervision to the two (2) Public Schools District Supervisors assigned in the East District.

This school assignment is in consultation with the CID Chief, taking into consideration the proximity of the schools to the present school assignments. to wit;

Public Schools District Supervisor	Additional Schools
PSDS Wilfredo Calacday	Basag ES
	Binanowan ES
	Nabonton ES
PSDS Alex Alano	Busay ES
	Don Teotimo ES
	LECS
	Bicol Regional Science HS

The school heads concerned shall submit all reports and other call ups to the assigned PSDS in your respective schools until such time that PSDS Martinez is back to perform her official and regular duties as PSDS.

For information, guidance and dissemination.